
INFORMATION PACKET

Friday, January 19, 2024



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The Grid**Working Draft of Council Meeting Agendas**

January 16, 2024 Councilors Absent:					
Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
	Pre-Meeting: Wyoming Outdoor Recreation Grant Applications				
Approval of 12/19 Minutes					C
Approval of 12/19 Executive Session Minutes					C
Approval of 1/2 Minutes					C
Est Public Hearing: Budget Amendment #2	C				
Est Public Hearing: February 6, 2024 Consideration of an Ordinance Approving a Zone Change of Multiple Properties Located North of East 12th Street, Between South Conwell and South Lowell Streets.	C				
Est Public Hearing: February 6, 2024 Consideration of an Annexation and Zoning Request for 0.51-acres, more or less, described as Lot 5, "Bryan Subdivision."	C				
Est Public Hearing: March 5, 2024 Consideration of a Resolution Certifying the Annexation of 0.51-acres, more or less, described as Lot 5, "Bryan Subdivision," complies with W.S §15-1-402.	C				
Cancel & Re-establish Public Hearing: Chinook Trail LAD 160	C				
Cancel & Re-establish Public Hearing: Transfer of Ownership Interest for Retail Liquor License No. 22	C				
Cancel & Re-establish Public Hearing: Transfer of Ownership Interest for Retail Liquor License No. 15	C				
Public Hearing - Transfer of Ownership Interest & Name Change for Retail License No. 10 - Silver Fox		N			
Public Hearing - Transfer of Ownership Interest for Retail License No. 7 (Branding Iron)		N			
Public Hearing - Transfer of Ownership Interest for Retail License No. 29 (Galles Liquor Mart)		N			
Approving a Revocable License Agreement for Snow Removal Between the City of Casper, Wyoming and Rustic Pines Owner's Association, Inc.				C	
Authorizing a contract for professional services with R&R Environmental, Inc., in the amount of \$110,110.00, for the Casper Business Center Asbestos Abatement, Project No. 23-023.				C	
Authorizing an Amendment No. 3 to the Contract for Professional Services with HDR Engineering, Inc., in the amount of \$76,842.00 for the Paradise Valley to Robertson Road Trail, Project No. 19-074.				C	
Authorizing Change Order No. 1 with Crown Construction, LLC, in the amount of \$35,500.00, in relation to the Paradise Valley Pool Gutter Replacement, Project No. 22-047.				C	
Rescinding Resolution No. 23-212 and Authorizing an Agreement with Central Wyoming Senior Services, Inc. for Use of 1% #17 Sales Tax Special Projects Funds.				C	
Authorizing the Release of Local Assessment District Lien Regarding 2955 Coulter Drive, Casper, Wyoming				C	
MOU - Weed & Pest				C	
ARAJPB Appointments					C
Executive Session: Personnel & Litigation					

January 23, 2024 Councilors Absent:			
Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
	Recommendations = Information Only, Move Forward for Approval, Direction Requested		
Meeting Follow-up		4:30	5 min
Waste Water Treatment Plant Capital Budget Amendment	Move Forward for Approval	4:35	30 min
Budget Amendment #2	Move Forward for Approval	5:05	30 min
Wyoming Governor's Big Game License Coalition Grant Application	Direction Requested	5:35	5 min
Public Engagement Division Services	Direction Requested	5:40	20 min
Business Incentive Options	Information Only	6:00	30 min

Utility Billing Followup	Direction Requested	Page 30 of 67	45 min
Agenda Review		7:15	20 min
Council Around the Table		7:35	20 min
Approximate Ending Time:			7:55

February 6, 2024 Councilors Absent:					
Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting: Noise Ordinance Review					
Approval of 1/16 Minutes					C
Approval of 1/16 Exec Minutes					C
Est Public Hearing: Consideration of an Ordinance Vacating a Segment of Alley Abutting Lots 5, 6 and 7, Kenwood Addition to the City of Casper.	C				
Est Public Hearing: Annexation, plat & zoning for Izaak Walton Addition	C				
Est Public Hearing: Resolution Certifying Annexation, plat & zoning for Izaak Walton Addition (April 2)	C				
Est Public Hearing Consideration of an ordinance vacating the segment of alley abutting Lot 5, 6 and 7, Kenwood Addition to the City of Casper (tentative)	C				
Public Hearing: Budget Amendment #2		N			
Public Hearing: LAD 160 Chinook		N			
PH/1st Reading: Consideration of an Ordinance approving a zone change of multiple properties located north of East 12th Street, between South Conwell and South Lowell Streets.		N			
PH/1st Reading: Consideration of an Annexation and Zoning Request for 0.51-acres, more or less, described as Lot 6, "Bryan Subdivision."		N			
Public Hearing - Transfer of Ownership Interest for Retail License No. 15 - Wyoming Liquor LLC (Wy Discount Liquor)		N			
Public Hearing - Transfer of Ownership Interest for Retail License No. 22 - 2nd Street Liquor		N			
2nd Reading- Utility Billing (tentative)			N		
Approving and Adopting the Westwinds Land Use and Extension Study for the Casper Metropolitan Area.				C	
Contract for Professional Services between Nelson/Nygaard Consulting Associates, Inc. and the Casper Area MPO in the amount of \$399,904.35 for the long range transportation plan.				C	
Contract for Professional Services between Nelson/Nygaard Consulting Associates, Inc. and the Casper Area MPO in the amount of \$29,809.05 for the Casper Area Transit Fare Study.				C	
Authorize a Contract for Professional Services with Frontier Precision, Inc., in the amount of \$42,976.64, for the City Surveying Equipment Upgrade, Project No. 23-004. (tentative)				C	
Consideration of a Resolution approving a final plat of the "Natrona County Health Addition" subdivision, and the associated Subdivision Agreement (tentative)				C	
Authorizing the Purchase of One (1) New or Used Hydraulic 36-Ton Excavator, in the Total Amount of \$329,931.66, to be Used in the Balefill Division of the Public Services Department.					C
Authorizing the Purchase of Two (2) New Side-Loading 27-Yard Sanitation Trucks, in the Total Amount of \$660,998.00, After Trade, for Use by the Sanitation Division of the Public Services Department.					C
Authorizing the Purchase of One (1) New Trailered Hydro Excavator, in the Total Amount of \$67,414.03, for Use by Water Distribution of the Public Services Department.					C
Executive Session: Personnel					

February 13, 2024 Councilors Absent:		Page 4 of 67	
Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Liquor Report, Liquor Incentive Program, and Liquor Overserving	Move Forward and Direction	4:35	30 min
Council Goals Update			
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
			Approximate Ending Time:

February 20, 2024 Councilors Absent:					
Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting:					
Approval of 2/6 Minutes					C
Approval of 2/6 Exec Session Minutes					C
Public Hearing: Annexation, plat & zoning for Izaak Walton Addition		N			
Public Hearing Consideration of an ordinance vacating the segment of alley abutting Lot 5, 6 and 7, Kenwood Addition to the City of Casper (tentative)		N			
2nd Reading: Consideration of an Ordinance approving a zone change of multiple properties located north of East 12th Street, between South Conwell and South Lowell Streets.			N		
2nd Reading: Consideration of an Annexation and Zoning Request for 0.51-acres, more or less, described as Lot 6, "Bryan Subdivision."			N		
2nd Reading: Consideration of an ordinance vacating the segment of alley abutting Lot 5, 6 and 7, Kenwood Addition to the City of Casper			N		
3rd Reading - Utility Billing (tentative)			N		
Consideration of a Resolution approving a final plat of the "Morado Cove" subdivision, and the associated Subdivision Agreement. (tentative)				C	

February 27, 2024 Councilors Absent:			
Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
1% #17 Reallocation of \$85k Funding Options		4:35	45 min
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
			Approximate Ending Time:

Future Agenda Items

Council Items:

Item	Date	Estimated Time	Notes
Livability/Marketing Follow-up			
Funding for Sidewalk Repairs/Homeowner Responsibilities			
Naming City Garbage Trucks			
Community Project Funding Process Part 2			March
Recycling & Composting Options			March

Staff Items:

FWC Study Update			April
Fire Station 1			
Downtown Parking Kiosks			Spring
Code Enforcement Follow-up Part 2 (Time Frame for Addressing Violations)			
Code Enforcement Follow-up Part 3 (Assessment of Administrative Fees)			
Code Enforcement Follow-up (Abatement Responsibility for Sidewalk and Street Vegetation Obstructions)			
Code Enforcement Follow-up (Funding Source for Condemnations, Dangerous Buildings, and Demolitions)			
Dangerous Building Processes			April
Audit Presentation to Finance Committee?	January 23, 2024		
Utility Rate Model			Spring
Capital Budget Review	March 12, 2024		
Tentative Budget to Council	May 7, 2024		
Budget Review Sessions	5/20/24 & 5/22/24		
Summary Proposed Budget to Council	June 4, 2024		
Fort Caspar Feasibility Study			Fall
Master Plan			Summer

Potential Topics-- Council Thumbs to be Added:

City Facility Retention & Subsidization			
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Future Regular Council Meeting Items:

Liquor License Renewals	2/20/2024		
Establish Public Hearing: FY25 Budget	6/4/2024		
Public Hearing: FY25 Budget Adoption			
Urban Forestry Grant			

Retreat Items:

Economic Development and City Building Strategy

JANUARY 2024



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31 Offices Closed	1 Offices Closed New Year's Day <i>OVG Holiday</i>	2	3	4	5	6
7	8	9 PT Staff Dinner 5:30 PM-7:30 PM	10	11	12 WY Health Fairs Health & Wellness Expo Load-In 8:00 AM- 5:00 PM	13 WY Health Fairs Health & Wellness Expo 9:00 AM-1:00 PM
14	15 Offices Closed Martin Luther King Jr. Day <i>OVG Holiday</i>	16	17 Sleep in Heavenly Peace Volunteer Opportunity 10:00 AM- 3:00 PM	18 RMN Wild West Champions Load-In 8:00 AM- 5:00 PM	19 RMN Wild West Champions Load-In 8:00 AM- 5:00 PM	20 RMN Wild West Champions 7:00 AM-5:00 PM
21	22	23	24	25	26 WHSAA: HS State Spirit Competition 1:30 PM-8:00 PM	27 Olivia Caldwell Foundation Butterfly Ball 7:00 PM- 11:00 PM
28	29	30	31	1 Bert Kreischer 6:00 PM-10:30 PM	2 Boys & Girls Club Reverse Raffle Load-In 8:00 AM-5:00 PM	3 Boys & Girls Club Reverse Raffle 5:00 PM- 11:00 PM

Memo to: Liz Becher; Community Development Director

From: Justin Scott, Chief Building Official

Subject: December - Commercial Development Report

Date: January 2, 2024

Permitting Update:

For the month of December, 2 building permits for new single-family home construction were issued. This brings the total building permits for new single-family residences in the calendar year to 35 with a value of construction of \$18,528,612.85. The Building Division issued 41 Building, 42 Electrical, 38 Mechanical, and 48 Plumbing permits with a value of construction of \$6,770,902.24, and with a permit revenue of \$63,550.33.

Calendar year: January 1st through December 31st

Permit total = 3399 permits issued for a value of \$132,150,908.85, with a revenue of \$1,360,660.32.

Fiscal Year: July 1st through December 31st

Permit total = 1,625 permits issued for a value of \$86,291,434.50, with a revenue of \$761,261.63.

December Inspection Update:

The Building Division completed 129 building, 105 electrical, 96 plumbing, and 40 mechanical inspections and 1 plan review.

Commercial Construction Update:

Below is a breakdown of the 12 major commercial projects that are in progress:

Note: All projects are not included in this list; smaller projects including remodeling, alterations and additions may not be listed.

- Backdoor Lounge (1363 CY Ave), The Backdoor Lounge has interior drywall and finishes in process.
- Casport Mint, (170 Star Lane), Phase II foundation work is in process.
- Nolan Phase II (225 S. David St. Condominiums), Interior and exterior finishes are in process for all three units. Phase III foundation is complete.
- Jump Craze (SE Wyoming Blvd near E 21st St), Site work, interior, and exterior finishes are in process for the Jump Craze portion.

- Discount Tire (4990 E. 2nd St near the Residence Inn), Site work and interior finishes are in process.
- City Hall Project SAFE (200 N David St), Interior 2nd floor drywall and first floor M/E/P's are in process.
- Casper Dermatology Clinic (1119 E 3rd St), Framing is in process.
- Paradise Valley Christian Church (3025 Paradise Dr), Site work and foundation are in process.
- C85 Apartments (4 units above the Branding Iron at 129 W. 2nd St.), Interior framing and M/E/P's are in process.
- Wyoming Sports Ranch (1887 Champions Blvd), Foundation work is in process.
- Harbor Freight Phase II (Sunrise Shopping Center), Loading dock foundation is in process.
- 7 Brew Coffee (3950 Dennis Dr.), The Lazer Wash building has been demolished.
- Hyatt Place Hotel (407 N Walsh Dr), Site work and is in process.

Projects Completed:

- 307 Chiropractic (5980 Enterprise Dr.), A T.C.O. was issued for final occupancy. The C.O. will be issued when site work is completed in the spring.

Permitted Projects:

- Poplar Wine and Spirits Derby Club (1016 S Poplar St)
- Ace Hardware storage building (3025 Arrowhead)

Approved projects not started:

- Blackmore Market Place Shops (5081 E. 2nd St.)
- Fairfield by Marriott (W D St)
- Family Dollar (Beverly Plaza)
- City of Casper Water Meter Building – Located between Fort Casper and the recycle depot (1650 Wyoming Blvd.)

New Projects Submitted for Approval:

- Boston Pizza Restaurant and Sports Bar (123 W E St – former Parkway Plaza Cafe)

Anticipated Projects:

- No anticipated projects at this time.

Demolition/Special Projects:

- Dangerous Buildings located at 933 S Poplar St and 1014 W 11th St were demolished with liens being placed on the parcels.
- 1342 W 13th St was posted as a Dangerous Building.



**Central Wyoming Regional Water System
Joint Powers Board**

1500 SW Wyoming Boulevard
Casper, Wyoming 82604
(307) 265-6063

**Board
Members:**

Paul Bertoglio,
Chairman

David North,
Vice-Chairman

Ken Waters,
Secretary

Steve Cathey,
Treasurer

Ashley Aars

Ray Pacheco

Amber Pollock

Dan Sabrosky

REGULAR JOINT POWERS BOARD MEETING AGENDA

Tuesday

January 16, 2024

11:30 a.m.

**Regional Water Treatment Plant
Joint Powers Board Conference Room
1500 SW Wyoming Boulevard**

1. Announcements
2. Approve Minutes – December 12, 2023 Regular Meeting *
3. Approve Vouchers – January 2024 *
4. Approve Financial Report – December 2024 *
5. Operations Update
6. Public Comment
7. Old Business
 - a) Consider Letters Facilitating the Dissolution of the Wardwell Water and Sewer District
 - i) Wardwell Formal Notice and Request to Withdraw as Member of CWRWS JPB *
 - ii) Wardwell’s Request for Written Consent to Assign Rights and Responsibilities Under Asset Transfer Agreement to the Town of Bar Nunn *
 - b) Wellfield Management Plan Project Update
 - c) Other
8. New Business
 - a) Election of Officers
 - i) Consider Voucher 8641 for CNA Surety in the amount of \$200 for Chairman and Secretary Officer Bonds *
 - b) Other
9. Chairman’s Report

Next Meeting: Regular JPB Meeting – February 20, 2024

****Indicates Attachment***



**CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD**

MEETING PROCEEDINGS

December 12, 2023

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, December 12, 2023, at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman Bertoglio, Vice-Chairman North, Secretary Waters, Treasurer Cathey, and Board Members Aars, Pacheco, Pollock, and Sabrosky.

City of Casper – Bertoglio, Cathey, Pacheco, Pollock, Tom Brauer, Bruce Martin, Mark Anderson, Janette Brown

Natrona County – North

Salt Creek Joint Powers Board – Aars

Wardwell Water & Sewer District – Sabrosky

Pioneer Water & Sewer District – Waters

Poison Spider Improvement & Service District –

Wyoming Water Development Office -

Sandy Lakes Estates –

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District –

Mile-Hi Improvement and Service District –

Central Wyoming Groundwater Guardian Team (CWGG) –

Others — Charlie Chapin and Alia Scott – Williams, Porter, Day & Neville, P.C.; Phil Stump – HDR Engineering; Peter Boyer and Pat Holscher – Town of Bar Nunn

The Board meeting was called to order at 11:30 a.m.

1. In Announcements, Mr. Martin stated that Ms. Alia Scott, with Williams, Porter, Day & Neville, P.C., and Mr. Phil Stump, with HDR Engineering, are joining the meeting

online.

2. Chairman Bertoglio asked for a motion to approve the minutes from the November 14, 2023, Regular meeting. A motion was made by Vice-Chairman North and seconded by Board Member Aars to approve the minutes from the November 14, 2023, Regular meeting. Motion put and carried.
3. Mr. Martin stated that there were three additional vouchers, vouchers 8638 – 8640, added to the voucher listing that was sent out in the agenda packet and asked the Board to reference the voucher listing on the screen.

Mr. Martin stated that voucher 8630 for Sheet Metal Specialties in the amount of \$121,885.00 is for the Chiller Replacement Project.

Mr. Martin stated that voucher 8631 for Hach Company in the amount of \$24,365.95 is for Turbidimeter Replacements.

Mr. Martin stated that voucher 8632 for Ferguson Waterworks in the amount of \$24,196.00 is for the High Service Pump Valve Replacements.

Mr. Martin stated that voucher 8633 for the Wyoming Office of State Lands and Investments in the amount of \$8,182.83 is a loan payment for DWSRF129.

Mr. Martin stated that voucher 8634 for CNA Surety in the amount of \$100.00 is for the Vice-Chairman Officer Bond.

Mr. Martin stated that voucher 8636 for Layne Christensen Co. in the amount of \$19,000.00 is for the Caisson Rehabilitation Project No. 21-040 that is just getting started.

Mr. Martin stated that voucher 8637 for Purvis Industries in the amount of \$35,189.66 is for the Morad 6 Well Pump, which is part of the FY23 Well Rehabilitation Project. Mr. Martin stated that this pump will not be installed until the well is rehabilitated.

Mr. Martin stated that voucher 8638 for Engineering Associates in the amount of \$669.92 is for the Caisson Rehabilitation Project.

Mr. Martin stated that voucher 8640 for Ketel Thorstenson, LLP in the amount of \$7,500.00 is for the FY23 Audit Services.

Mr. Martin stated that the vouchers are in good order and recommended approval of vouchers 8630 through 8640 in the amount of \$388,369.97.

Board Member Pacheco arrived at 11:34 a.m.

A motion was made by Secretary Waters and seconded by Treasurer Cathey to approve the December 2023 voucher listing to include voucher numbers 8630 through 8640 in the amount of \$388,369.97.

Treasurer Cathey asked if the invoice for Ketel Thorstenson, LLP was the final invoice for the FY23 Audit. Mr. Martin stated that this invoice is the final payment for the FY23 Audit.

Secretary Waters asked how many turbidimeters are replaced each year. Mr. Martin stated that staff try to replace 8 to 10 turbidimeters each year. Mr. Martin stated that there are 40 to 50 turbidimeters throughout the well fields and WTP. Mr. Martin stated that this is an ongoing project each year. Secretary Waters stated that he asked because the Board sees this expenditure every two to three months.

Motion put and carried.

4. Mr. Martin asked the Board to reference the Water Production chart on the screen. Mr. Martin stated that there were 164 MG of water produced in November, which is 2 MG above the five-year average of 162 MG.

Mr. Martin stated that the year-to-date water production was 2.01 BG, which is 130 MG below the five-year average of 2.14 BG.

Mr. Martin stated that Water Utility Charges year-to-date are currently \$4,637,096, compared to \$5,004,190 last year, which correlates with the decrease in water sales earlier this Fiscal Year.

Mr. Martin stated that System Development Charges (SDC) year-to-date are \$138,325 compared to \$71,776 last year. Mr. Martin stated that there has been a bit of an increase in SDC revenues this year.

Mr. Martin stated that Reimbursable Contract Expense is \$1,775,289, which includes November expenses. Mr. Martin stated that this line item is approximately \$69,000 more than last year, but it is where it was expected to be at this time of the Fiscal Year.

Chairman Bertoglio asked for a motion to approve the November 2023 Financial Report as presented. A motion was made by Board Member Pollock and seconded by Board Member Pacheco to approve the November 2023 Financial Report as presented. Motion put and carried.

5. Mr. Martin stated that the WTP Manager position has not been filled yet so he will give the WTP Operations Update.

Mr. Martin stated that production is approximately 5.5 MGD, which is right about the five-year average.

Mr. Martin stated that staff has mainly been working on the Surface Water Plant cleanup and maintenance now that it is off for the season. Mr. Martin stated that staff is working to get the system ready for the next water season.

Mr. Martin stated that staff is working on training the new operators to get them prepared to work on their own. Mr. Martin stated that additional training will need to be done for

the new operators in the summer to train them to run the Surface Water Plant.

Mr. Martin stated that interviews were conducted for the Plant Maintenance Supervisor position. Mr. Martin stated that staff is working on making an offer for the position and expect to have it filled soon. Mr. Martin stated that he expects to introduce the new Plant Maintenance Supervisor to the Board at the January meeting.

Mr. Martin stated that the WTP Manager position is still being advertised.

The time was turned over to Mr. Anderson for the Transmission System Update.

Mr. Anderson stated that the weekly security checks and tank sampling continue to be completed each week.

Mr. Anderson stated that the system chloramine residuals are starting to come up. Mr. Anderson stated that nitrification normally lasts until Christmas.

Mr. Anderson stated that staff checked all the non-draining fire hydrants for the month.

Mr. Anderson stated that at the last meeting he informed the Board that staff was cleaning and inspecting the Pioneer Tank at that time. Mr. Anderson stated that the tank looked really good, other than a few minor paint repairs to be done on the floor. Mr. Anderson stated that staff completed the paint repairs and got the tank back in service.

Mr. Anderson stated that staff checked all the security lights. Mr. Anderson stated that this is done every six months. Mr. Anderson stated that there were a few security lights out and staff is currently making repairs to them.

Mr. Anderson stated that staff assisted the Sewer Crew in making repairs to the sewer line out front in the WTP parking lot. Mr. Anderson stated that this was an old repair that had settled.

Mr. Anderson stated that he heard that the Airport Pump is in town and should be delivered any day.

Secretary Waters inquired about the minor repairs that were done to Pioneer Tank. Mr. Anderson stated that it was minor paint repairs on the tank floor. Mr. Anderson stated that paint repairs are normal. Secretary Waters asked if there was any structural damage to the tank. Mr. Anderson stated that there was no structural damage to the tank.

6. There was no Public Comment.

7. In Old Business:

a. Mr. Martin stated that at the meeting last month there was a water rights discussion regarding the Wardwell water rights. Mr. Martin stated that the Board approved the Chairman signing a letter to the State Engineer's Office to go with the ground water petition. Mr. Martin stated that there was much discussion on

the surface water rights and what that was going to entail. Mr. Martin stated that there were questions that came up on the service area map as well as adding the legal description to the surface water petitions. Mr. Martin stated that those have been added. Mr. Martin stated that the updated petitions were included in the agenda packet.

Mr. Martin turned the discussion over to Ms. Scott to discuss what more is needed for the petition submittal for Wardwell.

Ms. Scott stated that she does not have any additional updates. Ms. Scott stated that revisions made to the final versions of the petitions were quality control of the legal description and some minor editing for grammatical errors. Ms. Scott stated that she will turn the time over to Mr. Stump for any specific questions about the legal description or the area that it encompasses for the services.

Mr. Stump stated that following the last RWS meeting, he had Mr. Jim Jones do a quality control review of all the legal descriptions. Mr. Stump stated that Mr. Jones was the one that prepared the 2015 service area map that is the record map for the RWS service area. Mr. Stump stated that the map is very comprehensive. Mr. Stump stated that when the service area maps are prepared, it is looked at what areas could be served in the next 10 to 15 years. Mr. Stump stated that Mr. Jones reviewed the legal description and confirmed that it aligned with the 2015 service area map that is the map of record at the State Engineer's Office. Mr. Stump stated that the legal description has been inserted in the petitions and they are ready for review, final approval, and signature to move forward.

Chairman Bertoglio stated that he had a discussion with Mr. Martin about this, and this is about the RWS service area because even though this is talking about the Wardwell water right to Regional, because it is servicing the entire Regional system, it's not the same as individual growth boundaries. Chairman Bertoglio stated that is a separate map that will have to be included when the JPB Agreement/Operating Agreement is amended to reflect Bar Nunn instead of Wardwell.

Secretary Waters asked if this map is the map that is already on file, and all they did was go in and reverify all the legal boundaries on it. Chairman Bertoglio stated that it is, and if you notice, it goes through Mills too. Chairman Bertoglio stated that any area that RWS can service, if it is being serviced, to change out a water right for one, it has to be done for all of them. Chairman Bertoglio stated that this is just staying consistent.

i) Chairman Bertoglio asked for a motion to approve Resolution No. 23-04.

Board Member Sabrosky recused himself from the vote.

A motion was made by Vice-Chairman North and seconded by Treasurer Cathey to approve Resolution No. 23-04 Authorizing the Signing and Submittal of Joint Petitions with Wardwell Water & Sewer District

Requesting Amended Certificate of Appropriations to Correct Owner of Record for Surface Water Right Appropriations Permit No. 6101 and Permit No. 30386 from Wardwell Water & Sewer District to Town of Bar Nunn. Motion put and carried with Board Member Sabrosky abstaining from the vote.

b. There was no Other Old Business.

8. In New Business:

a. Mr. Martin stated that he received a letter from Attorney Randy Rea with Crowley Fleck Attorneys which is a request to enlarge the boundaries of the Thirty-Three Mile Road Improvement and Service District to include a customer that looking to receive water from Thirty-Three Mile. Mr. Martin stated that through the RWS Agreement, as well as the Wholesale Water Agreement with Thirty-Three Mile, any enlargement to any district must be approved by the Board as well as the County Commissioners.

Mr. Martin asked the Board to reference the map that shows the property that is requested to be included in the Thirty-Three Mile District service area.

Mr. Martin stated that there are a couple of things that he would like to bring to the Board's attention. Mr. Martin stated that the Board has seen several requests for different district enlargements over the years. Mr. Martin stated that what stood out to him on this request is that he requested Mr. Rea provide something from Thirty-Three Mile District which states that they approve the enlargement of their service district. Mr. Martin stated that the minutes from the Thirty-Three Mile District meeting were provided, which show in the first paragraph that they approved the tap.

Mr. Martin stated that he spoke to Mr. Rea as this is a little unclear to him as they approved the tap but did not necessarily approve the enlargement of their District. Mr. Martin stated that Mr. Rea indicated that he didn't feel that a resolution or anything needed to be passed, that it could be approved through the minutes, which is probably true, but he will leave that for the Board to discuss. Mr. Martin stated that Mr. Rea felt that approving the tap is the same thing as approving the enlargement of the service area. Mr. Martin stated that he would leave that for the Board to discuss as well.

Mr. Martin stated that one other item goes back to the service area boundaries. Mr. Martin stated that this property is right outside the Thirty-Three Mile service area but is also outside the RWS service area boundary per the 2015 map. Mr. Martin reviewed the service area maps with the Board.

Chairman Bertoglio asked what that means. Chairman Bertoglio asked if the Board can legally provide them water. Mr. Martin stated that he believes the Board could provide water if the service area map is updated to include that property. Mr. Chapin agreed.

Chairman Bertoglio asked if that means the Board has to update all the water rights. Mr. Martin stated that he had a previous discussion with Mr. Stump regarding if the service area map is updated, if it affects all the water rights permits. Mr. Martin stated that it could take some time to do this. Mr. Martin stated that he is not saying it couldn't be done.

Chairman Bertoglio stated that it isn't just a simple vote by the Board to approve the enlargement, it is going to cause a lot of work on our end. Mr. Martin stated that was correct.

Mr. Chapin stated that he thinks that is the problem of having done enlargements by just authorizing a tap. Mr. Chapin stated that all this other stuff is a big deal.

Secretary Waters stated that his train of thought on this is if these people really want to bring their property into the Thirty-Three Mile District, if they need a tap to put a house out there, the Board could give them a tap, but the Board could also inform them that any cost that is bourn by the Board, they would have to bare to bring that into the RWS service area.

Mr. Chapin stated that he would prefer to go the other way. Mr. Chapin stated that if the Board is going to talk about bringing them into the service area, let's just tell them straight up front that is a requirement for getting water off Thirty-Three Mile District.

Treasurer Cathey stated that if the Board is going to look at bringing that property into the RWS service area, maybe the Board should look at expanding Thirty-Three Mile District to take in all the area down to the highway based on where the growth boundaries are. Treasurer Cathey stated that there is that big area there that is gapped, where they either have to wind up having their own water well, or the Board will have to go through this every time someone wants to develop that area. Vice-Chairman North agreed with Treasurer Cathey. Vice-Chairman North stated that it makes sense to incorporate that whole area into the RWS service area.

Board Member Sabrosky asked if any of the property owners would have to give up their well. Vice-Chairman North stated that they would not have to give up their well. Vice-Chairman North stated that just because they are brought into the RWS service area, doesn't mean they have to get a tap or anything else. Board Member Sabrosky asked if it means that water service is just available. Vice-Chairman North stated that it does.

Chairman Bertoglio stated that if someone on the back side of this property wants to get a tap, they would still have to come to the Board and ask to expand Thirty-Three Mile District again. Chairman Bertoglio stated that it's just a matter of if the Board updated the service area map to include that area in the RWS service area.

Treasurer Cathey stated that his hope for this is for the Board to take in a larger

area based on growth boundaries, and only update the RWS service area the one time.

Chairman Bertoglio asked what would be the best way to approach this request. Chairman Bertoglio asked if the Board should inform them that they cannot provide service until the service area is updated. Mr. Martin stated that would be his recommendation, to send a letter stating that the Board considered it, and it is currently outside of the RWS service area and until that service area can be updated, RWS cannot service it.

Mr. Martin asked Mr. Chapin if that is along his line of thinking. Mr. Chapin stated that he thinks that is exactly what needs to be done. Mr. Chapin stated that he guesses that they are probably trying to build something out there right now. Mr. Martin stated that they are building a house.

Mr. Chapin asked if the Board decides to expand the RWS service area in this spot, are they going to have to get into discussions with other governmental entities about taking up that area. Mr. Martin stated that he thinks that is a good point. Mr. Chapin stated that this is something that will take a while to accomplish, and if they are trying to build a house, is it possible to get this done by the time they are ready to start building. Mr. Martin stated that this will take some discussion with Mr. Stump and the Board of Control, as it will have to go to a Board of Control meeting, and they only meet quarterly. Mr. Martin stated that they will miss the February meeting of the Board of Control.

Chairman Bertoglio asked if the Board would have to go through the huge process that they just did for the Wardwell water rights, or could the Board just send an amendment to all existing water rights. Mr. Martin stated that he does not know the full answer to that question. Mr. Martin stated that it was done in 2015 so there should be some relatively recent data on what it took to do that.

Chairman Bertoglio stated that at this point, either a letter could be sent, or a phone call could be made. Mr. Martin stated that he believes in their request that they asked for a written response, but he thinks they were anticipating approval. Mr. Martin stated that if the Board would authorize the Chairman to sign the letter, staff will work on drafting the letter for signature. Treasurer Cathey stated that the response needs to be in writing.

Board Member Sabrosky stated that an explanation of the complexities that are involved with this is what they need to understand.

Chairman Bertoglio asked Mr. Brauer if he had ever worked on the Thirty-Three Mile District in his prior life. Mr. Brauer stated that he was very involved with the formation of that District by working on the funding for the system. Mr. Brauer stated that this District is very large, but only serves about 30 taps.

Chairman Bertoglio stated that years ago they were having pressure issues because the system wasn't designed to handle that many. Secretary Waters stated

that they only have a six-inch main for the system.

Mr. Brauer stated that this system was designed as a Rural Water System, and it was never designed to be a fire protection water system because it is basically about as many square miles as the City of Casper, but with only 30 taps. Mr. Brauer stated that building a system that had full fire protection was never going to be done. Mr. Brauer stated that they even considered building a system with cisterns, but those are very challenging. Mr. Brauer stated that they have one area, where the Chairman of the Board lived at the end of this area, where the pressure was very low. Mr. Brauer stated that the pressure was monitored, and it was very close to 35 psi. Mr. Brauer stated that Pioneer has a series of pressure reducing valves that were checked as part of that. Mr. Brauer stated that there is also a pressure reducing valve on the six-inch line that is being discussed. Mr. Brauer stated that the valves were adjusted, and the pressure increased, but they were still not happy with it. Mr. Brauer stated that a fairly simple pump station was built to serve that one leg of the subdivision. Mr. Brauer stated that recently there was a phone call complaining about pump failure, but the pump station was installed about ten years ago and it has run fairly reliably as there weren't many complaints. Mr. Brauer stated that this is a very low water usage area as they all have access to irrigation water. Mr. Brauer stated that the water usage is mainly for domestic use.

Mr. Brauer stated that he thinks that if the Board is talking about expanding their service area, it may warrant some discussion with Mr. Martin, Planning and Zoning, and Planning staff in multiple communities, and ask where the areas are where we think we are going to grow. Mr. Brauer stated that it isn't an easy process to expand the service area. Mr. Brauer stated that it could be done by amendment to just include that one property, but the more holistic and right way to do it is the way the Board is doing it as part of the Wardwell issue. Mr. Brauer stated that he thinks that looking at all the areas is the right way to go, as it has been many years since the service area maps were done where it was using a crystal ball to determine where growth was expected, and a lot has changed since then. Mr. Brauer stated that he thinks this is worthy of an investigation to fill in some of these gaps.

Mr. Brauer stated that he is not a water rights guy, but he thinks the Board has to be aware of what the downside is of including another two Sections in the service area. Mr. Brauer stated that he does not think that it is a commitment to serve, but he thinks that the Board needs to be aware that if it is included in the service area that there isn't any liability or responsibility that goes along with that. Mr. Brauer stated that the Chairman and Mr. Martin are correct when they asked where the growth areas are. Mr. Brauer stated that we definitely don't want to cross over any growth boundaries.

Chairman Bertoglio stated that he was thinking that if they are going to update the service area, they need to look at all areas. Chairman Bertoglio stated that he is not sure of where the growth boundaries are at this point.

Chairman Bertoglio stated that he drove out to the Hat Six area recently and there is a lot of development and large houses close together. Chairman Bertoglio stated that it's not going to be very long before they start having water issues. Chairman Bertoglio stated that he isn't sure how far out we go. Mr. Brauer stated that the Hat Six area was one of the considerations for the Claude Creek Tank, which is one of those projects he regrets because that tank has been dormant for many years. Mr. Brauer stated that the purpose of the Claude Creek Tank was that it could ultimately serve the Hat Six area because they don't have abundant ground water out there.

Chairman Bertoglio stated that this will be tabled for discussion at a future meeting and asked Board Member Pacheco to bring it up at the Mayor Meeting next week to see where they would like to go with it.

Chairman Bertoglio asked if a motion was needed for the letter to Thirty-Three Mile District. Mr. Chapin stated that it would be best to have a motion.

Chairman Bertoglio asked for a motion to authorize the Chair to send a response letter regarding the enlargement of Thirty-Three Mile Improvement & Service District stating that at this point the RWS cannot service the property until the RWS service area is expanded.

A motion was made by Board Member Aars and seconded by Treasurer Cathey to authorize the Chair to send a response letter regarding the enlargement of Thirty-Three Mile Improvement & Service District stating that at this point the RWS cannot service the property until the RWS service area is expanded. Motion put and carried.

b. There was no Other New Business.

9. In the Chairman's Report, Chairman Bertoglio stated that the next Regular Meeting is scheduled for January 16, 2024, and wished everyone a Merry Christmas and a Happy New Year.

A motion was made by Secretary Waters and seconded by Vice-Chairman North to adjourn the meeting at 12:04 p.m. Motion put and carried.

Chairman

Secretary

**Central Wyoming Regional Water System
Joint Powers Board**

**UNAPPROVED VOUCHER LISTING
January 16, 2024**

VOUCHER NO.	VENDOR	DESCRIPTION	AMOUNT
8641	To Be Considered Later in Meeting		
8642	Russell Industries	Capital Expense – Airport Booster Pump Replacement	\$34,054.58
8643	Wyoming Office of State Lands and Investments	Loan Payment DWSRF#213 – WTP SCADA Improvements Project	\$68,645.27
8644	Sheet Metal Specialties	Capital Expense – CWRWS HVAC Chiller Replacement Project No. 20-30 PP6	\$91,590.45
8645	DXP Enterprises, Inc.	Capital Expense – Metro Road Booster Pump	\$16,790.10
8646	Wyoming Water Development Office	Readiness-to-Serve Water Allocation 2024	\$750.00
8647	Wyoming Office of State Lands and Investments	Loan Payment DWSRF#115 – WTP Emergency Power Project	\$152,525.05
8648	City of Casper	Operations Reimbursement – Dec23	\$316,857.83
8649	Titan Plumbing, LLC	Capital Expense – Ammonia Piping Replacement	\$7,355.84
8650	Engineering Associates	Capital Expense – Caisson No. 2 Rehab Project No. 21-040	\$669.92
8651	Sheet Metal Specialties	Capital Expense – CWRWS HVAC Chiller Replacement Project No. 20-30 PP7	\$14,126.50
8652	Grainger	Capital Expense – Hoist / Trolley	\$8,267.49
		Total	\$711,633.03

***Voucher 8652 has been added to the listing.**

**Central Wyoming Regional Water System
Joint Powers Board**

**UNAPPROVED VOUCHER LISTING
January 9, 2024**

VOUCHER NO.	VENDOR	DESCRIPTION	AMOUNT
8641	To Be Considered Later in Meeting		
8642	Russell Industries	Capital Expense – Airport Booster Pump Replacement	\$34,054.58
8643	Wyoming Office of State Lands and Investments	Loan Payment DWSRF#213 – WTP SCADA Improvements Project	\$68,645.27
8644	Sheet Metal Specialties	Capital Expense – CWRWS HVAC Chiller Replacement Project No. 20-30 PP6	\$91,590.45
8645	DXP Enterprises, Inc.	Capital Expense – Metro Road Booster Pump	\$16,790.10
8646	Wyoming Water Development Office	Readiness-to-Serve Water Allocation 2024	\$750.00
8647	Wyoming Office of State Lands and Investments	Loan Payment DWSRF#115 – WTP Emergency Power Project	\$152,525.05
8648	City of Casper	Operations Reimbursement – Dec23	\$316,857.83
8649	Titan Plumbing, LLC	Capital Expense – Ammonia Piping Replacement	\$7,355.84
8650	Engineering Associates	Capital Expense – Caisson No. 2 Rehab Project No. 21-040	\$669.92
8651	Sheet Metal Specialties	Capital Expense – CWRWS HVAC Chiller Replacement Project No. 20-30 PP7	\$14,126.50
		Total	\$703,365.54



City of Casper
200 North David Street
Casper, WY 82601

For questions regarding this invoice, please contact us at (307) 235-8400, Option 2 or email FinanceCustomerService@CasperWY.Gov

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE
CENTRAL WYO. REGIONAL WATER SYS....	12/31/2023	4857	\$0.00	01/30/2024	\$316,857.83
PAST DUE AMOUNT				ACCOUNT BALANCE	
\$0.00				\$316,857.83	

DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
REGIONAL WATER OPS REIMBURSEMENT	1.00	\$316857.830000	EACH	\$316,857.83	\$0.00	\$0.00	\$316,857.83
Invoice Total:						\$316,857.83	

December 2023 Operations Reimbursement

December 2023 Total Reimbursement Invoice		
9010.00	Wages & Salaries Dir Labor - O&M	\$149,705.11
9020.00	Chemical Charge - O&M	\$13,594.65
9030.00	Utilities - O&M	\$130,693.41
9040.00	Supplies - O&M	\$15,222.85
9060.00	Training - O&M	\$0.00
9070.00	Major Maint, Repair, Replc - O&M	\$2,687.00
9080.00	Testing & Lab Services - O&M	\$1,682.75
9090.00	Other Reimbursable Costs - O&M	\$3,272.06
300-6257 - Ops Reimb		\$316,857.83

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



City of Casper
200 North David Street
Casper, WY 82601

General Billing
Remit Portion

Invoice Date	12/31/2023
Invoice Number	4857
Customer Number	2784
Amount Paid	\$316,857.83
Due Date	01/30/2024
Invoice Total Due	\$316,857.83

CENTRAL WYO. REGIONAL WATER SYS. JPB
1500 SW WYOMING BLVD.
CASPER, WY 82604

City of Casper Wyoming
Expenditure Reimbursement Request
December 31, 2023

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
ALSCO	Laundry/Towel	12/01/2023	LCAS1573284	41.41	Professional Laundry Services
ALSCO	Laundry/Towel	12/01/2023	LCAS1577839	41.41	Professional Laundry Services
AMERICAN EQUIPMENT L	Maintenance Agreements	12/01/2023	0182951-IN	973.25	Annual Crane Inspection - Maintenance
AT & T CORP	Communication	12/01/2023	287311040412X112023	40.04	Acct #287311040412 - Srvc to tablet
BLACK HILLS ENERGY	Natural Gas	12/01/2023	RIN0031909	5,906.02	Acct #7513 1659 94 - Natural Gas
Bluesky Lubricants	General Supplies and Materials	12/08/2023	BL932	1,480.07	Oil - Pump & Lubricant Supplies
CASPER STAR-TRIBUNE,	Advertising/Promotion	12/01/2023	89780	52.60	Regularly Scheduled Meeting Notice
CASPER STAR-TRIBUNE,	Advertising/Promotion	12/01/2023	89790	264.30	Budget Amendment No. 2 Notice
CENTURYLINK	Communication	12/01/2023	98608	22.34	Acct #P-307-111-9950 456M
CITY OF CASPER	Refuse Collection	12/01/2023	995651	89.00	Sewer & Refuse Charges - Split
CITY OF CASPER	Sewer	12/01/2023	995651	31.78	Sewer & Refuse Charges - Split
Codale Electric Supply	General Supplies and Materials	11/27/2023	S008303513.002	49.00	Light Holders - Returned Later
Codale Electric Supply	General Supplies and Materials	12/12/2023	S008303513.003	(49.00)	Returned Light Holders - Building
Consolidated Electric Distributors	General Supplies and Materials	12/07/2023	0970-1106803	11.50	Tabs for Electrical Code Book
Consolidated Electric Distributors	General Supplies and Materials	12/15/2023	0970-SO-403137	218.00	Multiple Wire Terminal for Surface Water High Service
Consolidated Electric Distributors	General Supplies and Materials	12/21/2023	0970-SO-404020	34.47	Heat Shrink Tube for SW High Service
Consolidated Electric Distributors	General Supplies and Materials	12/18/2023	0970-1107753	238.03	PIONEER T&B LIGHTS
Core & Main	General Supplies and Materials	12/01/2023	T919139	4,407.00	Morad 3 Plumbing 6" Mag Meter
CRUM ELECTRIC SUPPLY	General Supplies and Materials	12/15/2023	2518257-00	256.89	Coding Tape, Cable Cutter
CRUM ELECTRIC SUPPLY	General Supplies and Materials	12/04/2023	2514976-00	165.75	REGIONAL WARDWELL BOOSTER EXTE
CRUM ELECTRIC SUPPLY	General Supplies and Materials	12/11/2023	2516710-00R	(132.60)	RETURN- LIGHTS- REGIONAL- BOOSTERS
CRUM ELECTRIC SUPPLY	General Supplies and Materials	12/19/2023	2518911-00	14.19	PIONEER BOOSTER SECURITY LIGHT
EMPLOYEE REIMBURSEME	Uniform Expense	12/01/2023	RIN0031894	149.61	Safety Boot Reimbursement - Uniforms
ENERGY LABRATORIES I	Testing	12/01/2023	595994	339.00	Aerobic Endospores Tests
ENERGY LABRATORIES I	Testing	12/01/2023	599034	339.00	Aerobic Endospores Tests
ENERGY LABRATORIES I	Testing	12/01/2023	599699	47.00	Carbon, Total Organic - Monthly Test
ENERGY LABRATORIES I	Testing	12/01/2023	599781	53.00	Bacteria, Public Water Supply
ENERGY LABRATORIES I	Testing	12/01/2023	601892	339.00	Aerobic Endospores - Testing
ENERGY LABRATORIES I	Testing	12/01/2023	601891	75.00	UV Absorbance, Carbon, Total Organics
Eurofins Eaton Analytical LLC	Testing	11/29/2023	3800038089	100.00	Bromate Tests - Testing
Eurofins Eaton Analytical LLC	Testing	12/15/2023	3800039821	100.00	Monthly Bromate Tests - Testing
FERGUSON ENTERPRISES	General Supplies and Materials	12/05/2023	CC288298	437.50	Rebuild Kits for check Valves
GRAINGER, INC.	General Supplies and Materials	12/08/2023	9925893993	224.93	New Pump for Carpet Cleaner
GRAINGER, INC.	General Supplies and Materials	12/27/2023	9944004960	156.20	Pump for Oil Drums & Vents for Actiflow
HACH CO., CORP.	Lab Supplies	12/01/2023	13833026	290.75	Solutions & DPD Compound - Lab
HARDWARE PARTNERS LL	General Supplies and Materials	12/12/2023	C09398-1	23.98	Roof Vent Cap - Building Supplies
HD SUPPLY FACILITIES	General Supplies and Materials	12/01/2023	INV00194697	767.65	Level Transmitter /Well Level
HOMAX OIL SALES, INC	Gas/Fuel	12/01/2023	CL23662	277.46	Gas in Pick Ups - Gas/Fuel

**City of Casper Wyoming
Expenditure Reimbursement Request
December 31, 2023**

<u>Vendor</u>	<u>Account Name</u>	<u>Date</u>	<u>Invoice Number</u>	<u>Invoice Amount</u>	<u>Purchased</u>
HOMAX OIL SALES, INC	Gas/Fuel	12/01/2023	CL24195	49.82	Gas for Pick Up - Gas/Fuel
HYDRO OPTIMIZATION & ITMonthly	Professional Services	12/01/2023	11529	2,126.00	Field Labor, Travel Time, & Mileage
ITMonthly	Internal Services	11/30/2023	ITMonthly	2,213.25	IT Monthly Allocation
ITMonthly	Internal Services	12/13/2023	ITMonthly	2,213.25	IT Monthly Allocation
Jimmy Johns	General Supplies and Materials	12/13/2023	00594	56.97	Lunch for JPB Meeting - Office Supplies
KENNY ELECTRIC	Maint/Repair (non contract)	12/01/2023	200004122	148.50	Repair of Broken Light Fixture
LONG BUILDING TECHNO	Maintenance Agreements	12/01/2023	SRVCE0145715	204.25	Heating Repair - HVAC Services
MaintainX	Maintenance Agreements	12/06/2023	43469EFC-0002	1,950.00	Work Order Software Maintenance
Menards	General Supplies and Materials	12/27/2023	50911088352	59.00	Faucet Replacement Kit for Office Sink
Menards	General Supplies and Materials	12/14/2023	043712	95.96	LIGHTS WARDWELL BOOSTER
NAPA AUTO PARTS CORP	General Supplies and Materials	12/07/2023	064261	25.42	Actiflo Gear Box - Machinery
NAPA AUTO PARTS CORP	General Supplies and Materials	12/12/2023	065728	23.10	Oil Seal for Injection Mixers
NAPA AUTO PARTS CORP	General Supplies and Materials	12/01/2023	064954	72.35	Oil Seals & Freight - Machinery Supplies
NORCO, INC.	General Supplies and Materials	12/12/2023	39384730	37.68	Soap Stone & Holder - Building
NORCO, INC.	General Supplies and Materials	12/18/2023	39425764	43.87	Oxygen & Acetylene for the Shop
P&LMonthly	Insurance/Bonds	11/30/2023	P&LMonthly	2,110.25	Ins & Bonds Monthly Allocation
P&LMonthly	Insurance/Bonds	12/13/2023	P&LMonthly	2,110.25	Ins & Bonds Monthly Allocation
Payroll	Personnel	12/7/2023		43,608.38	12/7/2023 Payroll
Payroll	Personnel	12/20/2023		16,628.00	12/20/2023 Payroll
Payroll	Personnel	12/21/2023		36,186.05	12/21/2023 Payroll
Pizza Hut	General Supplies and Materials	11/27/2023	PH0003	61.32	Office Supplies - lunch for WTP Manager last day
PURVIS INDUSTRIES	General Supplies and Materials	12/01/2023	31502678	1,846.01	Ball Bearings for SW HS Pump 1
PURVIS INDUSTRIES	General Supplies and Materials	12/01/2023	31516163	93.33	Sleeve for Actiflo Gearbox
PURVIS INDUSTRIES	General Supplies and Materials	12/01/2023	31516164	3,007.25	Air Handler Motor - Building Supplies
PVS DX INC	Chemicals	12/01/2023	737004535-23	7,539.33	Sodium Hypochlorite - Sole Source
Rocky Mountain	Chemicals	12/01/2023	30487021	1,543.34	Bulk Oxygen - Chemicals
Rocky Mountain	Chemicals	12/01/2023	30489558	4,511.98	Bulk Oxygen - Chemicals
Rocky Mountain	Maintenance Agreements	12/01/2023	30484731	144.56	Monthly Telemetry Website
ROCKY MOUNTAIN POWER	Electricity	12/01/2023	RIN0031872	60,414.67	Acct #60931133-009 4 - Split Electricity
ROCKY MOUNTAIN POWER	Electricity	12/01/2023	RIN0031912	597.99	Acct #60931133-002 9 - Electricity
ROCKY MOUNTAIN POWER	Electricity	12/01/2023	RIN0031931	495.53	Acct #60931133-005 2 - Electricity
ROCKY MOUNTAIN POWER	Electricity	12/01/2023	RIN0031915	1,475.72	Acct #60931133-011 0 - Electricity
ROCKY MOUNTAIN POWER	Electricity	12/01/2023	RIN0031916	1,077.90	Acct #60931133-012 8 - Electricity
ROCKY MOUNTAIN POWER	Electricity	12/01/2023	RIN0031917	684.25	Acct #60931133-013 6 - Electricity
ROCKY MOUNTAIN POWER	Electricity	12/01/2023	RIN0031921	750.00	Acct #60931133-017 7 - Electricity
ROCKY MOUNTAIN POWER	Electricity	12/01/2023	RIN0031922	4,043.52	Acct #60931133-018 5 - Electricity
ROCKY MOUNTAIN POWER	Electricity	12/01/2023	RIN0031927	38,379.69	Acct #60931133-009 4 - Electricity
ROCKY MOUNTAIN POWER	Electricity	12/01/2023	RIN0031932	46.46	Acct #60931133-006 0 - Electricity

City of Casper Wyoming
 Expenditure Reimbursement Request
 December 31, 2023

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
ROCKY MOUNTAIN POWER	Electricity	12/01/2023	RIN0031933	4,011.98	Acct #60931133-010 2 - Electricity
ROCKY MOUNTAIN POWER	Electricity	12/01/2023	RIN0031872	1,788.94	Acct #60931133-009 4 - Split E
ROCKY MOUNTAIN POWER	Electricity	12/01/2023	RIN0031914	1,752.90	Acct #60931133-008 6 - Electricity
ROCKY MOUNTAIN POWER	Electricity	12/01/2023	RIN0031918	26.38	Acct #60931133-014 4 - Booster
ROCKY MOUNTAIN POWER	Electricity	12/01/2023	RIN0031919	45.39	Acct #60931133-015 1 - Booster
ROCKY MOUNTAIN POWER	Electricity	12/01/2023	RIN0031920	2,649.18	Acct #60931133-016 9 - Booster
ROCKY MOUNTAIN POWER	Electricity	12/01/2023	RIN0031924	82.22	Acct #60931133-026 8 - Booster
ROCKY MOUNTAIN POWER	Electricity	12/01/2023	RIN0031923	25.27	Acct #60931133-019 3 - Booster
ROCKY MOUNTAIN POWER	Electricity	12/01/2023	RIN0031926	25.20	Acct #60931133-001 1 - Booster
ROCKY MOUNTAIN POWER	Electricity	12/01/2023	RIN0031928	24.27	Acct #60931133-021 9 - Booster
ROCKY MOUNTAIN POWER	Electricity	12/01/2023	RIN0031929	24.68	Acct #60931133-024 3 - Booster
ROCKY MOUNTAIN POWER	Electricity	12/01/2023	RIN0031927	1,814.27	Acct #60931133-009 4 - Electricity
ROCKY MOUNTAIN POWER	Electricity	12/01/2023	RIN0031931RMP	2,334.28	Acct #60931133-003 7 - Booster
ROCKY MOUNTAIN POWER	Electricity	12/01/2023	RIN0031934	1,927.11	Acct #60931133-025 0 - Booster
ROCKY MOUNTAIN POWER	Electricity	12/01/2023	RIN0031937	28.54	Acct #60931133-022 7 - Booster
Sutherlands	General Supplies and Materials	12/08/2023	28160807919233391417	26.99	Outlet Raw Water - Machinery
Sutherlands	General Supplies and Materials	12/11/2023	28160605365233401312	39.58	Wall Lights - Building Supplies
Sutherlands	General Supplies and Materials	12/27/2023	281602003273	11.99	Valve for Office Faucet Repair
TOWN OF BAR NUNN	General Supplies and Materials	12/01/2023	RIN0031925	31.17	Wardwell Water Charge - Boosters
Tractor Supply Co	General Supplies and Materials	12/14/2023	T4XT437N4AD4AXNRT	42.99	Oil for the Forklift
UtilityMtl	Internal Services	11/30/2023	UtilityMtl	22,317.84	Utility Monthly Allocation
UtilityMtl	Internal Services	12/13/2023	UtilityMtl	22,317.84	Utility Monthly Allocation
Verizon	Communication	12/15/2023	9950702998	77.89	WTP Operator Cell Phone
Walmart	General Supplies and Materials	11/27/2023	74569294743070218762	15.98	Office Supplies - cake for WTP Manager last day
Walmart	General Supplies and Materials	12/08/2023	81555878921296427904	29.86	Packing Tape - Office Supplies
Walmart	General Supplies and Materials	12/08/2023	06712516036704962099	87.01	Post It Notes, Binders, Dividers
Walmart	General Supplies and Materials	12/13/2023	09386	31.96	Diet Coke, Sides, & Dessert for JPB meeting
WY. ASSOC. OF RURAL WATER	Dues and Subscriptions	12/01/2023	18591	475.00	Membership Dues - Dues & Subscriptions
WYOMING FIRST AID &	General Supplies and Materials	12/01/2023	80005210	41.78	First Aid -Inspect & Stock
XEROX CORPORATION	General Supplies and Materials	12/01/2023	020241189	198.61	Copier Usage - Office Supplies
Total				<u>\$316,857.83</u>	

Central Wyoming Regional Water System

Gallons Produced

Fiscal Year 2023-2024

Gallons of Water Produced							
Entity	12/31/2023	11/30/2023	10/31/2023	9/30/2023	8/31/2023	7/31/2023	Year-to-Date
Salt Creek JPB	1,371,004.082	1,450,076.531	2,184,412.245	3,093,014.286	4,769,325.510	4,455,907.143	17,323,739.796
Wardwell W&S	8,418,983.673	10,145,991.837	13,713,975.510	24,246,181.633	30,151,596.939	33,724,151.020	120,400,880.612
Pioneer	2,067,454.082	2,684,862.245	4,769,457.143	5,703,038.776	6,568,500.000	8,367,572.449	30,160,884.694
Poison Spider	1,062,653.061	914,081.633	1,274,234.694	1,783,928.571	1,971,479.592	1,424,438.776	8,430,816.327
33 Mile Road	771,785.714	808,673.469	885,459.184	1,005,153.061	1,154,030.612	1,222,653.061	5,847,755.102
Sandy Lake	467,837.755	496,363.265	685,904.082	1,305,243.878	1,548,458.163	1,676,850.000	6,180,657.143
Lakeview	120,951.020	149,913.265	251,314.286	589,795.918	740,300.000	661,617.347	2,513,891.837
Mile-Hi	266,330.612	272,716.327	357,656.122	382,201.020	600,498.980	612,230.612	2,491,633.673
City of Casper	138,219,940.000	146,764,078.429	213,483,128.735	417,046,103.857	516,289,945.204	530,850,210.592	1,962,653,406.816
Regional Water	(44,000.000)	(1,140,800.000)	(1,172,900.000)	(54,224.000)	(827,750.000)	(1,292,613.000)	(4,532,287.000)
TOTAL	152,722,940.000	162,545,957.000	236,432,642.000	455,100,437.000	562,966,385.000	581,703,018.000	2,151,471,379.000

TOTAL PRIOR YEAR (FY2023) GALLONS PRODUCED:

3,663,643,482.000

TOTAL PRIOR YEAR (FY2023) BILLING:

*Total water produced does not equate to total water billed due to credit given.

Central Wyoming Regional Water System

Water Rates Billed

Fiscal Year 2023-2024

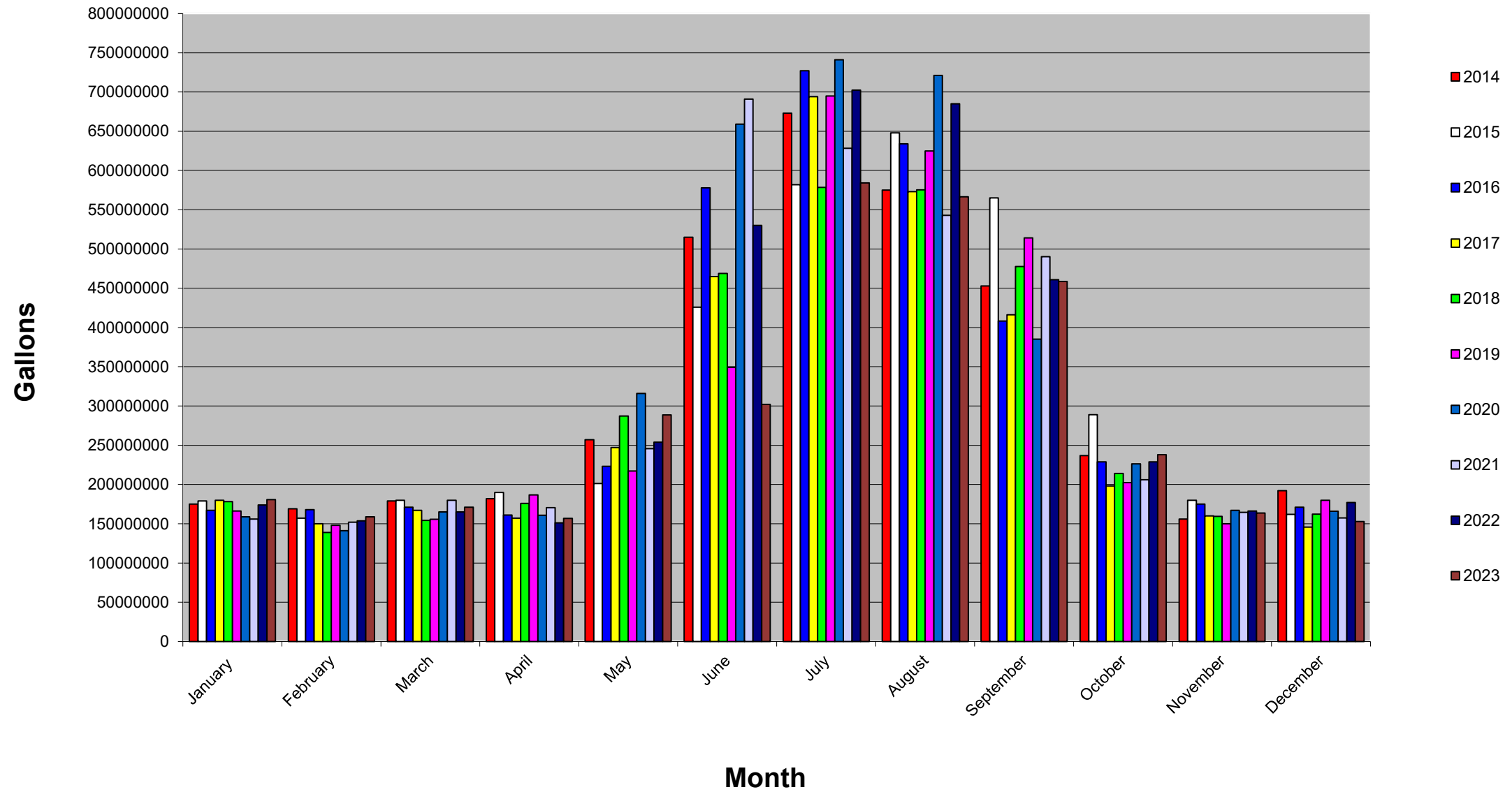
Entity	Water Rates Billed						
	12/31/2023	11/30/2023	10/31/2023	9/30/2023	8/31/2023	7/31/2023	Year-to-Date
Salt Creek JPB	\$ 3,180.73	\$ 3,364.18	\$ 5,067.84	\$ 7,175.79	\$ 11,064.84	\$ 10,337.70	\$ 40,191.08
Wardwell W&S	\$ 19,532.04	\$ 23,538.70	\$ 31,816.42	\$ 56,251.14	\$ 69,951.70	\$ 78,240.03	\$ 279,330.04
Pioneer	\$ 4,796.49	\$ 6,228.88	\$ 11,065.14	\$ 13,231.05	\$ 15,238.92	\$ 19,412.77	\$ 69,973.25
Poison Spider	\$ 2,465.36	\$ 2,120.67	\$ 2,956.22	\$ 4,138.71	\$ 4,573.83	\$ 3,304.70	\$ 19,559.49
33 Mile Road	\$ 1,790.54	\$ 1,876.12	\$ 2,054.27	\$ 2,331.96	\$ 2,677.35	\$ 2,836.56	\$ 13,566.79
Sandy Lake	\$ 1,085.38	\$ 1,151.56	\$ 1,591.30	\$ 3,028.17	\$ 3,592.42	\$ 3,890.29	\$ 14,339.12
Lakeview	\$ 280.61	\$ 347.80	\$ 583.05	\$ 1,368.33	\$ 1,717.50	\$ 1,534.95	\$ 5,832.23
Mile-Hi	\$ 617.89	\$ 632.70	\$ 829.76	\$ 886.71	\$ 1,393.16	\$ 1,420.38	\$ 5,780.59
City of Casper	\$ 320,670.26	\$ 340,492.66	\$ 495,280.86	\$ 967,546.96	\$ 1,197,792.67	\$ 1,231,572.49	\$ 4,553,355.90
Regional Water	\$ (102.08)	\$ (2,646.66)	\$ (2,721.13)	\$ (125.80)	\$ (1,920.38)	\$ (2,998.86)	\$ (10,514.91)
TOTAL	\$354,317.22	\$377,106.62	\$548,523.73	\$1,055,833.01	\$1,306,082.01	\$1,349,551.00	\$4,991,413.60

TOTAL PRIOR YEAR (FY2023) BILLING:

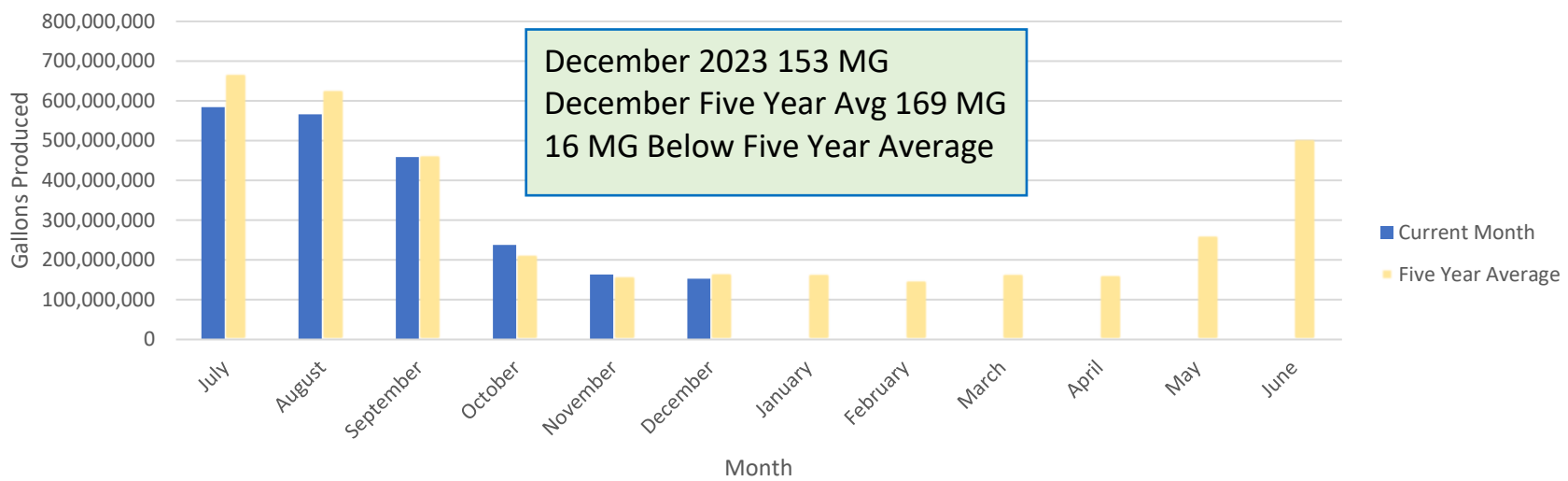
\$ 8,206,561.40

*Total water produced does not equate to total water billed due to credit given.

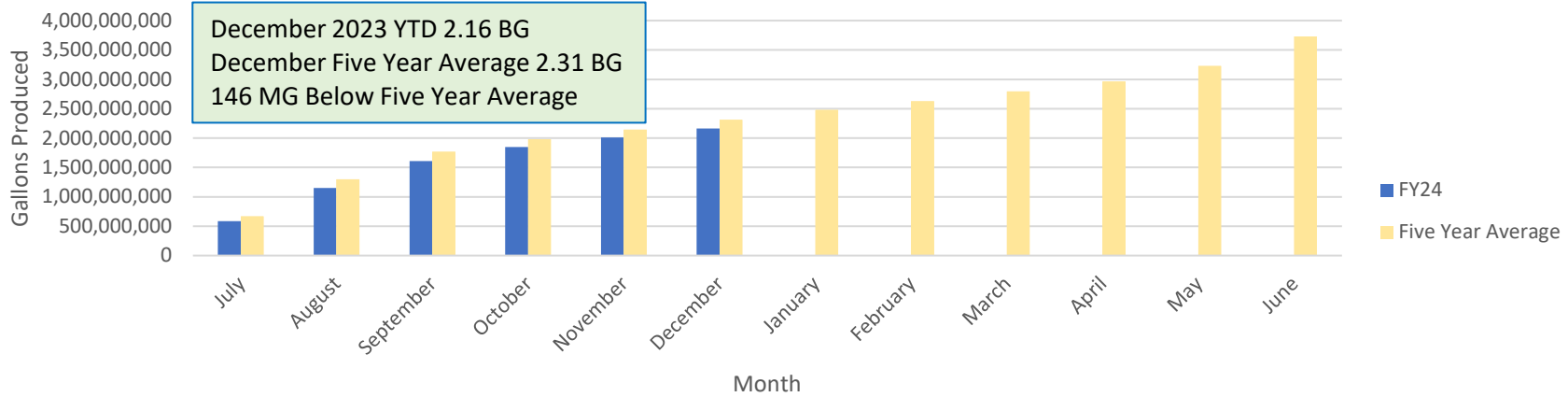
WTP PRODUCTION

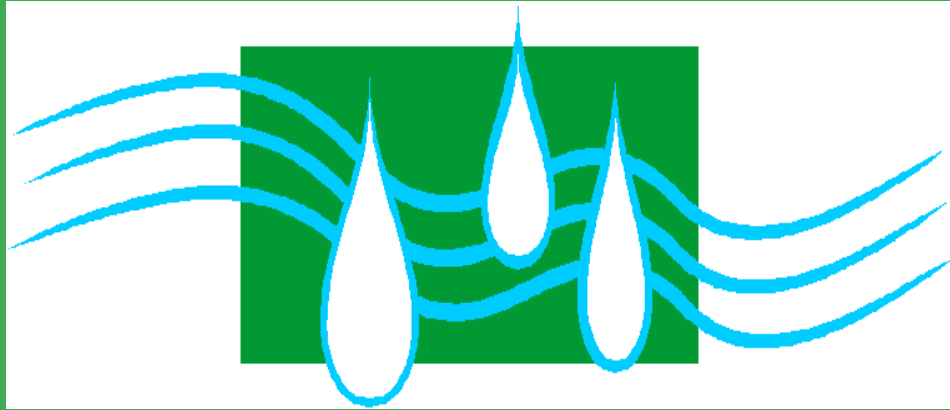


FY24 Monthly Water Production



FY24 YTD Water Production





Central Wyoming Regional Water System
Joint Powers Board

Monthly Compilation

December 31, 2023

Prepared by:
City of Casper
Finance Department

CENTRAL WYOMING REGIONAL WATER SYSTEM

Balance Sheet Report for 2024 Period 6 (as of December 31, 2023)

Account Number	Description	Account Balance
Consolidated Funds		
Assets		Total Assets 52,594,430
1000	Cash	3,406,051
	Restricted Cash	1,000,000
1015	Cash (Retainage Outside Bank)	-
1200	Accounts Receivable	700,417
1400	Inventory	768,405
1505	WGIF Investments	501,335
1521	WYO Star Investment - Allocation	2,101,258
1522	WYO Star 2 Investment - Allocation	3,019,943
1600	Prepaid Expense	29,948
1710	Land	580,874
1720	Buildings	47,483,360
1725	Accumulated Depreciation - Bld	(38,515,216)
1730	Improvements Other Than Bldgs	44,542,819
1735	AD Improve. Non Bldg	(13,722,274)
1740	Machinery & Equip - Light	1,546,878
1745	AD Machinery & Equip. - Light	(1,061,077)
1780	Construction In Progress	211,710
Liabilities		Total Liabilities (8,773,017)
2010	Vouchers/Account Payable	(316,858)
2020	Retainage Payable	(19,485)
2030	Accrued Wages Payable	(40,103)
2040	Leaves Payable	(44,601)
2070	Interest Payable	(100,562)
2080	Notes Payable - Current	(1,069,741)
2510	Notes/Loans Payable - Non Cur	(7,181,668)
Fund		Total Fund Balance (43,821,412)
3000	Net Investment in Capital Assets	(32,815,664)
	Restricted (WWDC Reserve Requirement)	(1,000,000)
3010	Unrestricted Net Position	(10,005,748)
		Total Liabilities + Fund Balance (52,594,430)

CENTRAL WYOMING REGIONAL WATER SYSTEM

Comparative Income Statement

Six Month YTD as of December 31, 2023

	2022	2023	2024
Revenue	\$4,774,682	\$5,568,328	\$5,277,396
4501 - Interest Earned	\$935	\$83,182	\$138,220
4505 - Misc. Revenue	\$144	\$0	\$840
4601 - Water Utility Charges	\$4,621,578	\$5,399,536	\$4,991,414
4650 - System Development Charges	\$152,025	\$85,610	\$146,923
Expense	\$4,167,956	\$3,790,290	\$3,849,078
6212 - Legal Services	\$8,597	\$5,583	\$6,030
6213 - Investment Services	\$161	\$46	\$738
6214 - Consulting Services	\$933	\$5,263	\$80
6215 - Acctg/Audit Services	\$20,211	\$27,000	\$27,658
6255 - Other Contractual	\$0	\$0	\$0
6257 - Reimbursable Contract Exp.	\$1,342,737	\$1,958,022	\$2,092,147
6303 - Buildings	\$179,155	\$113,885	\$0
6305 - Improvements Other Than Bldgs	\$957,451	\$130,531	\$511,582
6307 - Intangibles	\$12,310	\$4,621	\$0
6311 - Light Equipment	\$8,687	\$0	\$36,524
6312 - Light Equipment - Replacement	\$0	\$0	\$0
6501 - Principal	\$1,464,669	\$1,256,635	\$914,795
6510 - Interest	\$124,720	\$181,810	\$139,768
6780 - Insurance/Bonds	\$48,326	\$106,894	\$119,756
Net Income:	\$606,726	\$1,778,038	\$1,428,318

BUDGET COMPARISON
As of December 31, 2023
50.00% OF YEAR EXPIRED

CWRWS FUND**(FUND 300)**

<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ORIGINAL BUDGET</u>	<u>TRANSFERS/ ADJUSTMENTS</u>	<u>REVISED BUDGET</u>	<u>YTD ACTUAL</u>		<u>YET TO BE COLLECTED</u>	<u>% REC'D</u>
4202	Federal Grants	-	(1,500,000)	(1,500,000)	-	-	(1,500,000)	0.00%
4501	Interest Earned	(200,000)	-	(200,000)	(138,220)	-	(61,780)	69.11%
4505	Misc. Revenue	(100)	-	(100)	(840)	-	740	840.00%
4601	Water Utility Charges	(8,685,831)	-	(8,685,831)	(4,991,414)	-	(3,694,417)	57.47%
4650	System Development Charges	(245,000)	-	(245,000)	(146,923)	-	(98,077)	59.97%
TOTAL REVENUES		(9,130,931)	(1,500,000)	(10,630,931)	(5,277,396)	-	(5,353,535)	49.64%
		ORIGINAL BUDGET	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBERED	AVAILABLE BUDGET	% USED
6212	Legal Services	30,000	-	30,000	6,030	-	23,970	20.10%
6213	Investment Services	1,500	-	1,500	738	-	762	49.20%
6214	Consulting Services	15,000	-	15,000	80	-	14,920	0.53%
6215	Acctg/Audit Services	34,000	-	34,000	27,658	4,500	1,843	81.35%
6255	Other Contractual	3,000	-	3,000	0	-	3,000	0.00%
6257	Reimbursable Contract Exp.	4,344,283	-	4,344,283	2,092,147	-	2,252,136	48.16%
6305	Improvements Other Than Bldgs	3,185,000	3,275,778	6,460,778	511,582	1,915,375	4,033,821	37.56%
6307	Intangibles - New	0	8,540	8,540	0	8,540	0	100.00%
6311	Light Equipment - New	255,000	-	255,000	36,524	43,103	175,373	100.00%
6312	Light Equipment - Replacement	0	86,981	86,981	0	86,981	-	100.00%
6501	Principal	1,276,124	-	1,276,124	914,795	-	361,329	71.69%
6510	Interest	249,451	-	249,451	139,768	-	109,683	56.03%
6720	Travel/Training	2,000	-	2,000	0	-	2,000	0.00%
6780	Insurance/Bonds	119,000	-	119,000	119,756	-	(756)	100.64%
TOTAL EXPENDITURES		\$ 9,514,358	\$ 3,371,299	\$ 12,885,657	3,849,078	\$ 2,058,499	\$ 6,978,080	45.85%
TOTAL REVENUE OVER/(UNDER) EXPENSE		\$ (383,427)	\$ (1,871,299)	\$ (2,254,726)	1,428,318	\$ (2,058,499)	\$ (1,624,545)	

December 21, 2023

Central Wyoming Regional Water System Joint Powers Board
ATTN: Paul Bertoglio, Chairman
1500 SW Wyoming Blvd
Casper, WY 82604
Sent by Hand Delivered Mail and Email

***Re: Wardwell Water & Sewer District Formal Request & Notice to Withdraw as
Member of Central Wyoming Regional Water System Joint Powers Board***

Dear Chairman Mr. Bertoglio and the Board of the Central Wyoming Regional Water System,

On behalf of the Board of Trustees, f/k/a the Board of Directors, of the Wardwell Water & Sewer District, and at their express direction, I have drafted this formal request and notice of Wardwell's desire and need to withdraw as a Member of the Central Wyoming Regional Water System (CWRWS) Joint Powers Board.

The Board of Directors of the Wardwell Water and Sewer District, unanimously voted to voluntarily dissolve the Wardwell Water & Sewer District, and transfer ownership and operation of the District, in its entirety, to the Town of Bar Nunn. Pursuant to Wyo. Stat. Ann. § 22-29-404, an election was held on August 8, 2023, wherein the question regarding the dissolution was presented to qualified electors. After canvassing the vote on August 22, 2023, a majority of the votes were cast in favor of the proposition to approve the dissolution. On August 22, 2023, the Board of Directors of the Wardwell Water & Sewer District declared the district dissolved, and the Directors now constitute a Board of Trustees for the purposes of winding up the affairs of the District.

In accordance with Dissolution of the Wardwell Water & Sewer District pursuant to Wyo. Stat. Ann. § 22-26-401-408 Finding of Facts, Plan for Dissolution and Liquidation of the Wardwell Water & Sewer District, and Plan for Assumption of Operation of the Wardwell Water & Sewer District by the Town of Bar Nunn adopted May 9, 2023, recorded with the Natrona County Clerk on May 10, 2023, Instrument No. 1139515, the Board of Trustees shall transfer, assign, and convey all obligations and debts to the Town of Bar Nunn. As such, the Wardwell Board is tasked with

**Agenda Item
7 a i**

resolving all aspects of Wardwell's involvement in Natrona County, Wyoming, and its rights, responsibilities, duties, obligation, debts, and shares of financing obligations that stem from its existence and provision of utilities.

Currently the Board is working diligently to properly transfer all assets and property belonging to Wardwell to Bar Nunn. Based on the dissolution of the Wardwell Water & Sewer District, once all of Wardwell's assets are transferred, Wardwell will cease to exist. The next step in the winding up of Wardwell's affairs is to withdraw as a Member from the CWRWS Joint Powers Board.

Pursuant to Section 2. Duration of Agreement, of the Regional Water System Joint Powers Agreement, as amended,

No participating agency may withdraw if and so long as any outstanding financing obligation of the Joint Powers Board remains unpaid or adequate provision for payment thereof has not been made.

Withdrawals from the Board shall be in writing, by any entity so inclined to withdraw, and shall be delivered by hand to the chairperson of the Board.

Wardwell acknowledges that currently the CWRWS Joint Powers Board has outstanding financing obligations, to which each member of the Joint Powers Board is proportionally liable for contribution to repayment thereof by way of each entities' membership in the Board. As evidenced by the Plan of Dissolution, Wardwell has entered into binding agreements with the Town of Bar Nunn regarding its dissolution and the express understanding that the Town of Bar Nunn shall become responsible for all of Wardwell's responsibilities, obligations, and debts. This transfer and assignment of all of Wardwell's responsibilities, obligations and debts includes and any all outstanding financing obligations Wardwell has by way of its membership in CWRWS Joint Powers Board. Additionally, the Town of Bar Nunn, by and through its Town Council, passed Resolution No. 2023-23, attached hereto, expressly acknowledging and accepting of all of Wardwell's responsibilities, obligations, and debts inclusive of and any all outstanding financing obligations Wardwell has by way of its membership in CWRWS Joint Powers Board. These actions are intended to provide CWRWS Joint Powers Board with adequate legally binding provisions and formal assurances that the Town of Bar Nunn shall be responsible for the outstanding financing obligations and repayment thereof.

In addition to the foregoing, Wardwell is willing to execute additional documents to support its intention to provide adequate provisions regarding the acceptance and ability of the Town of Bar Nunn to carry and be responsible for any outstanding financing obligations, as the Joint Powers Board may require or request.

This letter is also intended to be Wardwell's formal written request to withdraw as a Member of the Central Wyoming Regional Water System Joint Powers Board, which shall be delivered by hand to the Chairman of the Board. In light of the majority vote in favor of the dissolution of the Wardwell Water & Sewer District, and the current winding up of the District's assets and affairs, withdrawal from the CWRWS Joint Powers Board is the proper legal mechanism to assist in the finalizing of the dissolution of Wardwell. The Board of Trustees of the Wardwell Water & Sewer District respectfully requests that the CWRWS Joint Powers Board vote to find that Wardwell has provided adequate provisions for its share of any outstanding financial obligations, and vote to approve Wardwell's request to withdraw as a Member of the CWRWS Joint Powers Board.

The Board of Trustees of the Wardwell Water & Sewer District recognizes that this a unique and unprecedented request, which has many complexities, and will require additional legal work and Board approval. The Board of Trustees is committed to working with the CWRWS Joint Powers Board to properly execute Wardwell's exit from the Joint Powers Board based on its dissolution. The Board of Trustees of the Wardwell Water & Sewer District asserts these requests and invites all questions, concerns, and any requests from the Joint Powers Board regarding Wardwell's withdrawal from the Joint Powers Board.

Sincerely,



Alia T. Scott

Attorney for the Wardwell Water & Sewer District



Dan Sabrosky

*President of the Board of Directors
Wardwell Water & Sewer District*

cc: Charlie Chapin, Attorney for CWRWS JPB

RESOLUTION NO. 2023-23

A RESOLUTION ACKNOWLEDGING AND ACCEPTING ALL OF THE WARDWELL WATER & SEWER DISTRICT'S RESPONSIBILITIES, DUTIES AND SHARE OF INDEBTEDNESS HELD AS A MEMBER OF THE CENTRAL WYOMING REGIONAL WATER SYSTEM

WHEREAS, The Town of Bar Nunn has assumed the role formerly occupied by the Wardwell Water & Sewer District; and

WHEREAS, The Town of Bar Nunn, since the onset of the process to dissolve the Wardwell Water & Sewer District, had anticipated fully taking over Wardwell's rights, duties, property, incumbrances, and indebtedness, no matter how described; and

WHEREAS, The Wardwell Water and Sewer District was a member of the Joint Powers Board of the Central Wyoming Regional Water System; and

WHEREAS, The Wardwell Water and Sewer District had certain obligations and rights in connection with its position on the Joint Powers Board, all of which the Town of Bar Nunn is assuming; and has previously resolved to assume in every fashion, and

WHEREAS, The Town of Bar Nunn has been provided with complete documentation throughout this process by the Wardwell Water & Sewer District, including the following:

- a. Wardwell's *RESOLUTION NO. 4, 2023*
- b. *Wardwell Water & Sewer District's Formal Request to Assign Rights and Responsibilities Pursuant to Asset Transfer Agreement to The Town of Bar Nunn*
- c. *Wardwell Water & Sewer District Formal Request & Notice to Withdraw as Member of Central Wyoming Regional Water System Joint Powers Board*

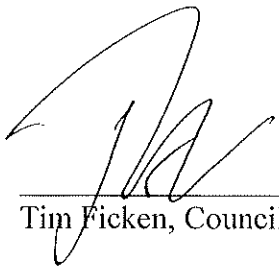
NOW, THEREFORE, The Town of Bar Nunn, Wyoming, through its Governing Body, hereby acknowledges and accepts all Wardwell Water and Sewer Districts rights, responsibilities, duties, and share of debts and indebtedness held by the Wardwell Water & Sewer District including that which it holds as a Member of the Central Wyoming Regional Water System and its Joint Powers Board, and agrees to accept the assignment of Wardwell's rights and responsibilities under the Asset Transfer Agreement of the Joint Powers Board. Further, the Governing Body of the Town of Bar Nunn hereby indicates its approval and acceptance of those documents and submissions of the Wardwell Water & Sewer District to other bodies, including the Central Wyoming Regional Water System Joint Powers Board and the State of Wyoming.

PASSED, APPROVED AND ADOPTED on this 19th day of December, 2023.

By:



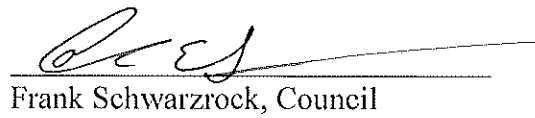
Peter Boyer, Mayor
Town of Bar Nunn, Wyoming



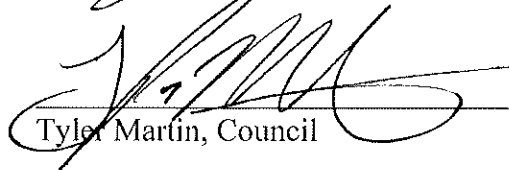
Tim Ficken, Council



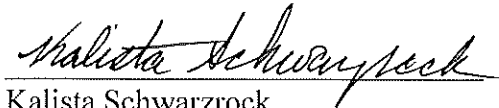
Steven Clark, Council



Frank Schwarzrock, Council



Tyler Martin, Council

ATTEST: 
Kalista Schwarzrock
Town Clerk, Town of Bar Nunn, Wyoming



December 21, 2023

Central Wyoming Regional Water System Joint Powers Board
ATTN: Paul Bertoglio, Chairman
1500 SW Wyoming Blvd
Casper, WY 82604

Sent by Hand Delivered Mail and Email

Re: Wardwell Water & Sewer District's Formal Request to Assign Rights and Responsibilities Pursuant to Asset Transfer Agreement to The Town of Bar Nunn

Dear Chairman Mr. Bertoglio and the Board of the Central Wyoming Regional Water System,

On behalf of the Board of Trustees, f/k/a the Board of Directors, of the Wardwell Water & Sewer District, and at their express direction, I have drafted this formal request wherein the Board of Trustees of the Wardwell Water & Sewer District is requesting written approval from the Central Wyoming Regional Water System Joint Powers Board to assign its rights and responsibilities under the Asset Transfer Agreement, dated July 19, 1995, to the Town of Bar Nunn.

In light of the dissolution of the Wardwell Water & Sewer District, wherein the Town of Bar Nunn shall be taking over the operation, assets, duties, obligations, and customers of Wardwell in their entirety, and Wardwell's formal written request to withdraw as a Member of the Central Wyoming Regional Water System (CWRWS) Joint Powers Board provided to CWRWS JPB contemporaneously herewith, Wardwell's promises made to the CWRWS Joint Powers Board and ongoing rights and responsibilities must be addressed. Properly addressing and assigning the rights and responsibilities under this Asset Transfer Agreement is also important to ensure that there is a documented transfer of the continuation of the easements, rights of way, property, and other assets granted to the Joint Powers Board.

As evidenced by the Agreement Between the Natrona County Regional Water System Joint Powers Board, and the City of Casper, a Municipal Corporation, and Brooks Water and Sewer District, and Wardwell Water and Sewer District, and Salt Creek Joint Powers Board, and Natrona County, Wyoming, date June 19, 1995 (hereinafter referred to as the "Asset Transfer Agreement"), Wardwell agreed to uphold numerous responsibilities and accept numerous rights as a Member.

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Additionally, Wardwell granted easements for the access, inspection, maintenance, and repair of all the licenses, rights-of-way, and property listed and described in Exhibit G, attached to the Asset Transfer Agreement. Further, pursuant to Section 26. Assignability, of the Asset Transfer Agreement, it states *“no party to this Agreement shall transfer or assign its rights or responsibilities under this Agreement without the written consent of the Joint Powers Board and the State of Wyoming.”*

Based on the foregoing, the proper legal mechanisms to follow under the Agreement is for Wardwell to request approval and written consent to assign its rights and responsibilities under the Asset Transfer Agreement from both the Joint Powers Board and the State of Wyoming. As such, Wardwell is respectfully requesting approval from the Joint Powers Board to assign its rights and responsibilities under the Asset Transfer Agreement to the Town of Bar Nunn, and for issuance of written consent of the approval to assign. Wardwell intends to request this same approval and written consent to assign its rights and responsibilities to the Town of Bar Nunn from the State of Wyoming Attorney General’s Office, however Wardwell feels that it is important to request this approval and written consent from the Joint Powers Board first, since the Joint Powers Board is truly the benefactor and focal entity under and of the Agreement.

The legally binding documents Wardwell has entered into with Bar Nunn ensure that Bar Nunn is obligated to continue operating the Wardwell District in the same manner as it is currently operated, which includes all agreements, easements, rights-of-way, and inter-agency relationships Wardwell previously granted and entered into. Additionally, the Town of Bar Nunn, by and through its Town Council, passed Resolution No. 2023-23, attached hereto, expressly acknowledging and accepting an assignment of Wardwell’s rights and responsibilities under the Asset Transfer Agreement, and expressly promising to uphold and continue all grants of easements for the access, inspection, maintenance, and repair of all the licenses, rights-of-way, and property listed and described in Exhibit G to the Asset Transfer Agreement. Further, as evidenced by the Resolution No. 2023-23, Bar Nunn ownership of certain licenses, infrastructure, and rights-of-way to Wardwell’s property transferred pursuant to the dissolution will not change any use, access, or relationship CWRWS has to or with any asset previously owned and operated by Wardwell, which will be owned and operated by the Town of Bar Nunn.

Similar to Wardwell’s request to withdraw from the Joint Powers Board and the dissolution in its entirety, this request for authorization and consent to assign its rights and responsibilities under the Asset Transfer Agreement is a unique and unprecedented request, which carries with it grave importance for the continuation of the provision of utilities to all customers served by the CWRWS. As has been previously stated, the Board of Trustees for the Wardwell Water & Sewer

District is committed to working with the CWRWS Joint Powers Board and the State of Wyoming to properly assign its duties, rights, and responsibilities prior to the finalization of its dissolution.

Finally, the Board of Trustees of the Wardwell Water & Sewer District respectfully requests the CWRWS Joint Powers Board consider its request to assign its rights and responsibilities under the Asset Transfer Agreement to the Town of Bar Nunn, in full, grant said request, and issue a written document evidencing its consent thereto. The Board invites all questions, concerns, and any requests from the Joint Powers Board regarding Wardwell's request to assign its rights and responsibilities to the Town of Bar Nunn.

Sincerely,



Alia T. Scott

Attorney for the Wardwell Water & Sewer District



Dan Sabrosky

*President of the Board of Directors
Wardwell Water & Sewer District*

cc: Charlie Chapin, Attorney for CWRWS JPB
enclosed: Town of Bar Nunn Resolution No. 2023-23

RESOLUTION NO. 2023-23

A RESOLUTION ACKNOWLEDGING AND ACCEPTING ALL OF THE WARDWELL WATER & SEWER DISTRICT'S RESPONSIBILITIES, DUTIES AND SHARE OF INDEBTEDNESS HELD AS A MEMBER OF THE CENTRAL WYOMING REGIONAL WATER SYSTEM

WHEREAS, The Town of Bar Nunn has assumed the role formerly occupied by the Wardwell Water & Sewer District; and

WHEREAS, The Town of Bar Nunn, since the onset of the process to dissolve the Wardwell Water & Sewer District, had anticipated fully taking over Wardwell's rights, duties, property, incumbrances, and indebtedness, no matter how described; and

WHEREAS, The Wardwell Water and Sewer District was a member of the Joint Powers Board of the Central Wyoming Regional Water System; and

WHEREAS, The Wardwell Water and Sewer District had certain obligations and rights in connection with its position on the Joint Powers Board, all of which the Town of Bar Nunn is assuming; and has previously resolved to assume in every fashion, and

WHEREAS, The Town of Bar Nunn has been provided with complete documentation throughout this process by the Wardwell Water & Sewer District, including the following:

- a. Wardwell's *RESOLUTION NO. 4, 2023*
- b. *Wardwell Water & Sewer District's Formal Request to Assign Rights and Responsibilities Pursuant to Asset Transfer Agreement to The Town of Bar Nunn*
- c. *Wardwell Water & Sewer District Formal Request & Notice to Withdraw as Member of Central Wyoming Regional Water System Joint Powers Board*

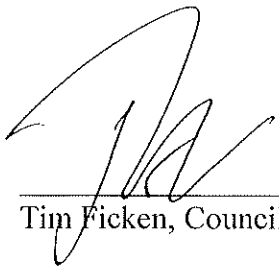
NOW, THEREFORE, The Town of Bar Nunn, Wyoming, through its Governing Body, hereby acknowledges and accepts all Wardwell Water and Sewer Districts rights, responsibilities, duties, and share of debts and indebtedness held by the Wardwell Water & Sewer District including that which it holds as a Member of the Central Wyoming Regional Water System and its Joint Powers Board, and agrees to accept the assignment of Wardwell's rights and responsibilities under the Asset Transfer Agreement of the Joint Powers Board. Further, the Governing Body of the Town of Bar Nunn hereby indicates its approval and acceptance of those documents and submissions of the Wardwell Water & Sewer District to other bodies, including the Central Wyoming Regional Water System Joint Powers Board and the State of Wyoming.

PASSED, APPROVED AND ADOPTED on this 19th day of December, 2023.

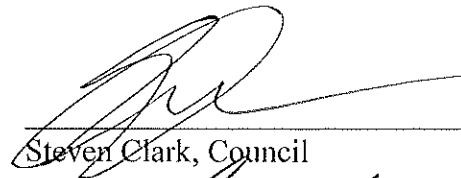
By:




Peter Boyer, Mayor
Town of Bar Nunn, Wyoming



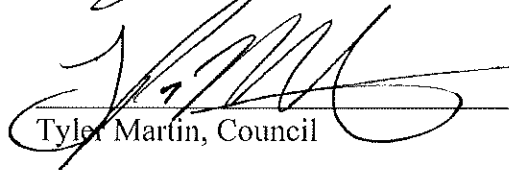
Tim Ficken, Council



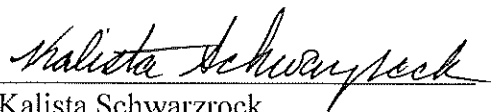
Steven Clark, Council

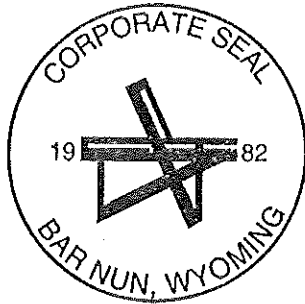


Frank Schwarzrock, Council



Tyler Martin, Council

ATTEST: 
Kalista Schwarzrock
Town Clerk, Town of Bar Nunn, Wyoming



Central Wyoming Regional Water System

Joint Powers Board

1500 SW Wyoming Boulevard
 Casper, Wyoming 82604
 (307) 265-6063
 Fax (307) 265-6058

VOUCHER NO. 8641

VENDOR NAME AND ADDRESS: 05277-0 CNA SURETY P O BOX 957312 ST. LOUIS, MO 63195-7312
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APPROVED:	
CENTRAL WYOMING REGIONAL WATER SYSTEM JOINT POWERS BOARD	
Chairman _____	Date _____
City of Casper Representative _____	Date _____

THE REGIONAL WATER SYSTEM IS TAX EXEMPT. DO NOT INCLUDE STATE OR FEDERAL TAXES ON YOUR BILL.

DATE	INVOICE #	DESCRIPTION	AMOUNT
1/8/2024	72460444-2024	Board Officer Bond – Chairman	\$100.00
1/8/2024	64541040-2024	Board Officer Bond – Secretary	\$100.00
		Total	\$200.00

DISTRIBUTION OF CHARGES		
ACCOUNT #	AMOUNT	
6250.10	\$200.00	
Insurance & Bonds		
300-6780		

<p style="text-align: center;">VENDOR CERTIFICATION</p> <p>I do solemnly swear that the within account is just and correct, and that no part of the same has been paid by the Central Wyoming Regional Water System Joint Powers Board or by any individual.</p> <p>UNABLE TO OBTAIN VENDOR SIGNATURE IN A TIMELY MANNER. DIRECTOR HAS REVIEWED VENDOR INVOICE AND HEREBY CERTIFIES THAT THE ACCOUNT OF SERVICES OR SALES CONTAINED THEREIN IS TRUE AND CORRECT TO THE BEST OF HIS KNOWLEDGE.</p> <p>Initial:</p> <p>_____</p> <p>Date: <u>Dated above</u></p>
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This must be completed before payment can be made; vouchers must be fully ITEMIZED, SIGNED, and RETURNED for all purchases and services.

**CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD**

MEETING PROCEEDINGS

December 12, 2023

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, December 12, 2023, at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman Bertoglio, Vice-Chairman North, Secretary Waters, Treasurer Cathey, and Board Members Aars, Pacheco, Pollock, and Sabrosky.

City of Casper – Bertoglio, Cathey, Pacheco, Pollock, Tom Brauer, Bruce Martin, Mark Anderson, Janette Brown

Natrona County – North

Salt Creek Joint Powers Board – Aars

Wardwell Water & Sewer District – Sabrosky

Pioneer Water & Sewer District – Waters

Poison Spider Improvement & Service District –

Wyoming Water Development Office -

Sandy Lakes Estates –

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District –

Mile-Hi Improvement and Service District –

Central Wyoming Groundwater Guardian Team (CWGG) –

Others — Charlie Chapin and Alia Scott – Williams, Porter, Day & Neville, P.C.; Phil Stump – HDR Engineering; Peter Boyer and Pat Holscher – Town of Bar Nunn

The Board meeting was called to order at 11:30 a.m.

1. In Announcements, Mr. Martin stated that Ms. Alia Scott, with Williams, Porter, Day & Neville, P.C., and Mr. Phil Stump, with HDR Engineering, are joining the meeting

online.

2. Chairman Bertoglio asked for a motion to approve the minutes from the November 14, 2023, Regular meeting. A motion was made by Vice-Chairman North and seconded by Board Member Aars to approve the minutes from the November 14, 2023, Regular meeting. Motion put and carried.
3. Mr. Martin stated that there were three additional vouchers, vouchers 8638 – 8640, added to the voucher listing that was sent out in the agenda packet and asked the Board to reference the voucher listing on the screen.

Mr. Martin stated that voucher 8630 for Sheet Metal Specialties in the amount of \$121,885.00 is for the Chiller Replacement Project.

Mr. Martin stated that voucher 8631 for Hach Company in the amount of \$24,365.95 is for Turbidimeter Replacements.

Mr. Martin stated that voucher 8632 for Ferguson Waterworks in the amount of \$24,196.00 is for the High Service Pump Valve Replacements.

Mr. Martin stated that voucher 8633 for the Wyoming Office of State Lands and Investments in the amount of \$8,182.83 is a loan payment for DWSRF129.

Mr. Martin stated that voucher 8634 for CNA Surety in the amount of \$100.00 is for the Vice-Chairman Officer Bond.

Mr. Martin stated that voucher 8636 for Layne Christensen Co. in the amount of \$19,000.00 is for the Caisson Rehabilitation Project No. 21-040 that is just getting started.

Mr. Martin stated that voucher 8637 for Purvis Industries in the amount of \$35,189.66 is for the Morad 6 Well Pump, which is part of the FY23 Well Rehabilitation Project. Mr. Martin stated that this pump will not be installed until the well is rehabilitated.

Mr. Martin stated that voucher 8638 for Engineering Associates in the amount of \$669.92 is for the Caisson Rehabilitation Project.

Mr. Martin stated that voucher 8640 for Ketel Thorstenson, LLP in the amount of \$7,500.00 is for the FY23 Audit Services.

Mr. Martin stated that the vouchers are in good order and recommended approval of vouchers 8630 through 8640 in the amount of \$388,369.97.

Board Member Pacheco arrived at 11:34 a.m.

A motion was made by Secretary Waters and seconded by Treasurer Cathey to approve the December 2023 voucher listing to include voucher numbers 8630 through 8640 in the amount of \$388,369.97.

Treasurer Cathey asked if the invoice for Ketel Thorstenson, LLP was the final invoice for the FY23 Audit. Mr. Martin stated that this invoice is the final payment for the FY23 Audit.

Secretary Waters asked how many turbidimeters are replaced each year. Mr. Martin stated that staff try to replace 8 to 10 turbidimeters each year. Mr. Martin stated that there are 40 to 50 turbidimeters throughout the well fields and WTP. Mr. Martin stated that this is an ongoing project each year. Secretary Waters stated that he asked because the Board sees this expenditure every two to three months.

Motion put and carried.

4. Mr. Martin asked the Board to reference the Water Production chart on the screen. Mr. Martin stated that there were 164 MG of water produced in November, which is 2 MG above the five-year average of 162 MG.

Mr. Martin stated that the year-to-date water production was 2.01 BG, which is 130 MG below the five-year average of 2.14 BG.

Mr. Martin stated that Water Utility Charges year-to-date are currently \$4,637,096, compared to \$5,004,190 last year, which correlates with the decrease in water sales earlier this Fiscal Year.

Mr. Martin stated that System Development Charges (SDC) year-to-date are \$138,325 compared to \$71,776 last year. Mr. Martin stated that there has been a bit of an increase in SDC revenues this year.

Mr. Martin stated that Reimbursable Contract Expense is \$1,775,289, which includes November expenses. Mr. Martin stated that this line item is approximately \$69,000 more than last year, but it is where it was expected to be at this time of the Fiscal Year.

Chairman Bertoglio asked for a motion to approve the November 2023 Financial Report as presented. A motion was made by Board Member Pollock and seconded by Board Member Pacheco to approve the November 2023 Financial Report as presented. Motion put and carried.

5. Mr. Martin stated that the WTP Manager position has not been filled yet so he will give the WTP Operations Update.

Mr. Martin stated that production is approximately 5.5 MGD, which is right about the five-year average.

Mr. Martin stated that staff has mainly been working on the Surface Water Plant cleanup and maintenance now that it is off for the season. Mr. Martin stated that staff is working to get the system ready for the next water season.

Mr. Martin stated that staff is working on training the new operators to get them prepared to work on their own. Mr. Martin stated that additional training will need to be done for

the new operators in the summer to train them to run the Surface Water Plant.

Mr. Martin stated that interviews were conducted for the Plant Maintenance Supervisor position. Mr. Martin stated that staff is working on making an offer for the position and expect to have it filled soon. Mr. Martin stated that he expects to introduce the new Plant Maintenance Supervisor to the Board at the January meeting.

Mr. Martin stated that the WTP Manager position is still being advertised.

The time was turned over to Mr. Anderson for the Transmission System Update.

Mr. Anderson stated that the weekly security checks and tank sampling continue to be completed each week.

Mr. Anderson stated that the system chloramine residuals are starting to come up. Mr. Anderson stated that nitrification normally lasts until Christmas.

Mr. Anderson stated that staff checked all the non-draining fire hydrants for the month.

Mr. Anderson stated that at the last meeting he informed the Board that staff was cleaning and inspecting the Pioneer Tank at that time. Mr. Anderson stated that the tank looked really good, other than a few minor paint repairs to be done on the floor. Mr. Anderson stated that staff completed the paint repairs and got the tank back in service.

Mr. Anderson stated that staff checked all the security lights. Mr. Anderson stated that this is done every six months. Mr. Anderson stated that there were a few security lights out and staff is currently making repairs to them.

Mr. Anderson stated that staff assisted the Sewer Crew in making repairs to the sewer line out front in the WTP parking lot. Mr. Anderson stated that this was an old repair that had settled.

Mr. Anderson stated that he heard that the Airport Pump is in town and should be delivered any day.

Secretary Waters inquired about the minor repairs that were done to Pioneer Tank. Mr. Anderson stated that it was minor paint repairs on the tank floor. Mr. Anderson stated that paint repairs are normal. Secretary Waters asked if there was any structural damage to the tank. Mr. Anderson stated that there was no structural damage to the tank.

6. There was no Public Comment.

7. In Old Business:

a. Mr. Martin stated that at the meeting last month there was a water rights discussion regarding the Wardwell water rights. Mr. Martin stated that the Board approved the Chairman signing a letter to the State Engineer's Office to go with the ground water petition. Mr. Martin stated that there was much discussion on

the surface water rights and what that was going to entail. Mr. Martin stated that there were questions that came up on the service area map as well as adding the legal description to the surface water petitions. Mr. Martin stated that those have been added. Mr. Martin stated that the updated petitions were included in the agenda packet.

Mr. Martin turned the discussion over to Ms. Scott to discuss what more is needed for the petition submittal for Wardwell.

Ms. Scott stated that she does not have any additional updates. Ms. Scott stated that revisions made to the final versions of the petitions were quality control of the legal description and some minor editing for grammatical errors. Ms. Scott stated that she will turn the time over to Mr. Stump for any specific questions about the legal description or the area that it encompasses for the services.

Mr. Stump stated that following the last RWS meeting, he had Mr. Jim Jones do a quality control review of all the legal descriptions. Mr. Stump stated that Mr. Jones was the one that prepared the 2015 service area map that is the record map for the RWS service area. Mr. Stump stated that the map is very comprehensive. Mr. Stump stated that when the service area maps are prepared, it is looked at what areas could be served in the next 10 to 15 years. Mr. Stump stated that Mr. Jones reviewed the legal description and confirmed that it aligned with the 2015 service area map that is the map of record at the State Engineer's Office. Mr. Stump stated that the legal description has been inserted in the petitions and they are ready for review, final approval, and signature to move forward.

Chairman Bertoglio stated that he had a discussion with Mr. Martin about this, and this is about the RWS service area because even though this is talking about the Wardwell water right to Regional, because it is servicing the entire Regional system, it's not the same as individual growth boundaries. Chairman Bertoglio stated that is a separate map that will have to be included when the JPB Agreement/Operating Agreement is amended to reflect Bar Nunn instead of Wardwell.

Secretary Waters asked if this map is the map that is already on file, and all they did was go in and reverify all the legal boundaries on it. Chairman Bertoglio stated that it is, and if you notice, it goes through Mills too. Chairman Bertoglio stated that any area that RWS can service, if it is being serviced, to change out a water right for one, it has to be done for all of them. Chairman Bertoglio stated that this is just staying consistent.

- i) Chairman Bertoglio asked for a motion to approve Resolution No. 23-04.

Board Member Sabrosky recused himself from the vote.

A motion was made by Vice-Chairman North and seconded by Treasurer Cathey to approve Resolution No. 23-04 Authorizing the Signing and Submittal of Joint Petitions with Wardwell Water & Sewer District

Requesting Amended Certificate of Appropriations to Correct Owner of Record for Surface Water Right Appropriations Permit No. 6101 and Permit No. 30386 from Wardwell Water & Sewer District to Town of Bar Nunn. Motion put and carried with Board Member Sabrosky abstaining from the vote.

b. There was no Other Old Business.

8. In New Business:

a. Mr. Martin stated that he received a letter from Attorney Randy Rea with Crowley Fleck Attorneys which is a request to enlarge the boundaries of the Thirty-Three Mile Road Improvement and Service District to include a customer that looking to receive water from Thirty-Three Mile. Mr. Martin stated that through the RWS Agreement, as well as the Wholesale Water Agreement with Thirty-Three Mile, any enlargement to any district must be approved by the Board as well as the County Commissioners.

Mr. Martin asked the Board to reference the map that shows the property that is requested to be included in the Thirty-Three Mile District service area.

Mr. Martin stated that there are a couple of things that he would like to bring to the Board's attention. Mr. Martin stated that the Board has seen several requests for different district enlargements over the years. Mr. Martin stated that what stood out to him on this request is that he requested Mr. Rea provide something from Thirty-Three Mile District which states that they approve the enlargement of their service district. Mr. Martin stated that the minutes from the Thirty-Three Mile District meeting were provided, which show in the first paragraph that they approved the tap.

Mr. Martin stated that he spoke to Mr. Rea as this is a little unclear to him as they approved the tap but did not necessarily approve the enlargement of their District. Mr. Martin stated that Mr. Rea indicated that he didn't feel that a resolution or anything needed to be passed, that it could be approved through the minutes, which is probably true, but he will leave that for the Board to discuss. Mr. Martin stated that Mr. Rea felt that approving the tap is the same thing as approving the enlargement of the service area. Mr. Martin stated that he would leave that for the Board to discuss as well.

Mr. Martin stated that one other item goes back to the service area boundaries. Mr. Martin stated that this property is right outside the Thirty-Three Mile service area but is also outside the RWS service area boundary per the 2015 map. Mr. Martin reviewed the service area maps with the Board.

Chairman Bertoglio asked what that means. Chairman Bertoglio asked if the Board can legally provide them water. Mr. Martin stated that he believes the Board could provide water if the service area map is updated to include that property. Mr. Chapin agreed.

Chairman Bertoglio asked if that means the Board has to update all the water rights. Mr. Martin stated that he had a previous discussion with Mr. Stump regarding if the service area map is updated, if it affects all the water rights permits. Mr. Martin stated that it could take some time to do this. Mr. Martin stated that he is not saying it couldn't be done.

Chairman Bertoglio stated that it isn't just a simple vote by the Board to approve the enlargement, it is going to cause a lot of work on our end. Mr. Martin stated that was correct.

Mr. Chapin stated that he thinks that is the problem of having done enlargements by just authorizing a tap. Mr. Chapin stated that all this other stuff is a big deal.

Secretary Waters stated that his train of thought on this is if these people really want to bring their property into the Thirty-Three Mile District, if they need a tap to put a house out there, the Board could give them a tap, but the Board could also inform them that any cost that is bourn by the Board, they would have to bare to bring that into the RWS service area.

Mr. Chapin stated that he would prefer to go the other way. Mr. Chapin stated that if the Board is going to talk about bringing them into the service area, let's just tell them straight up front that is a requirement for getting water off Thirty-Three Mile District.

Treasurer Cathey stated that if the Board is going to look at bringing that property into the RWS service area, maybe the Board should look at expanding Thirty-Three Mile District to take in all the area down to the highway based on where the growth boundaries are. Treasurer Cathey stated that there is that big area there that is gapped, where they either have to wind up having their own water well, or the Board will have to go through this every time someone wants to develop that area. Vice-Chairman North agreed with Treasurer Cathey. Vice-Chairman North stated that it makes sense to incorporate that whole area into the RWS service area.

Board Member Sabrosky asked if any of the property owners would have to give up their well. Vice-Chairman North stated that they would not have to give up their well. Vice-Chairman North stated that just because they are brought into the RWS service area, doesn't mean they have to get a tap or anything else. Board Member Sabrosky asked if it means that water service is just available. Vice-Chairman North stated that it does.

Chairman Bertoglio stated that if someone on the back side of this property wants to get a tap, they would still have to come to the Board and ask to expand Thirty-Three Mile District again. Chairman Bertoglio stated that it's just a matter of if the Board updated the service area map to include that area in the RWS service area.

Treasurer Cathey stated that his hope for this is for the Board to take in a larger

area based on growth boundaries, and only update the RWS service area the one time.

Chairman Bertoglio asked what would be the best way to approach this request. Chairman Bertoglio asked if the Board should inform them that they cannot provide service until the service area is updated. Mr. Martin stated that would be his recommendation, to send a letter stating that the Board considered it, and it is currently outside of the RWS service area and until that service area can be updated, RWS cannot service it.

Mr. Martin asked Mr. Chapin if that is along his line of thinking. Mr. Chapin stated that he thinks that is exactly what needs to be done. Mr. Chapin stated that he guesses that they are probably trying to build something out there right now. Mr. Martin stated that they are building a house.

Mr. Chapin asked if the Board decides to expand the RWS service area in this spot, are they going to have to get into discussions with other governmental entities about taking up that area. Mr. Martin stated that he thinks that is a good point. Mr. Chapin stated that this is something that will take a while to accomplish, and if they are trying to build a house, is it possible to get this done by the time they are ready to start building. Mr. Martin stated that this will take some discussion with Mr. Stump and the Board of Control, as it will have to go to a Board of Control meeting, and they only meet quarterly. Mr. Martin stated that they will miss the February meeting of the Board of Control.

Chairman Bertoglio asked if the Board would have to go through the huge process that they just did for the Wardwell water rights, or could the Board just send an amendment to all existing water rights. Mr. Martin stated that he does not know the full answer to that question. Mr. Martin stated that it was done in 2015 so there should be some relatively recent data on what it took to do that.

Chairman Bertoglio stated that at this point, either a letter could be sent, or a phone call could be made. Mr. Martin stated that he believes in their request that they asked for a written response, but he thinks they were anticipating approval. Mr. Martin stated that if the Board would authorize the Chairman to sign the letter, staff will work on drafting the letter for signature. Treasurer Cathey stated that the response needs to be in writing.

Board Member Sabrosky stated that an explanation of the complexities that are involved with this is what they need to understand.

Chairman Bertoglio asked Mr. Brauer if he had ever worked on the Thirty-Three Mile District in his prior life. Mr. Brauer stated that he was very involved with the formation of that District by working on the funding for the system. Mr. Brauer stated that this District is very large, but only serves about 30 taps.

Chairman Bertoglio stated that years ago they were having pressure issues because the system wasn't designed to handle that many. Secretary Waters stated

that they only have a six-inch main for the system.

Mr. Brauer stated that this system was designed as a Rural Water System, and it was never designed to be a fire protection water system because it is basically about as many square miles as the City of Casper, but with only 30 taps. Mr. Brauer stated that building a system that had full fire protection was never going to be done. Mr. Brauer stated that they even considered building a system with cisterns, but those are very challenging. Mr. Brauer stated that they have one area, where the Chairman of the Board lived at the end of this area, where the pressure was very low. Mr. Brauer stated that the pressure was monitored, and it was very close to 35 psi. Mr. Brauer stated that Pioneer has a series of pressure reducing valves that were checked as part of that. Mr. Brauer stated that there is also a pressure reducing valve on the six-inch line that is being discussed. Mr. Brauer stated that the valves were adjusted, and the pressure increased, but they were still not happy with it. Mr. Brauer stated that a fairly simple pump station was built to serve that one leg of the subdivision. Mr. Brauer stated that recently there was a phone call complaining about pump failure, but the pump station was installed about ten years ago and it has run fairly reliably as there weren't many complaints. Mr. Brauer stated that this is a very low water usage area as they all have access to irrigation water. Mr. Brauer stated that the water usage is mainly for domestic use.

Mr. Brauer stated that he thinks that if the Board is talking about expanding their service area, it may warrant some discussion with Mr. Martin, Planning and Zoning, and Planning staff in multiple communities, and ask where the areas are where we think we are going to grow. Mr. Brauer stated that it isn't an easy process to expand the service area. Mr. Brauer stated that it could be done by amendment to just include that one property, but the more holistic and right way to do it is the way the Board is doing it as part of the Wardwell issue. Mr. Brauer stated that he thinks that looking at all the areas is the right way to go, as it has been many years since the service area maps were done where it was using a crystal ball to determine where growth was expected, and a lot has changed since then. Mr. Brauer stated that he thinks this is worthy of an investigation to fill in some of these gaps.

Mr. Brauer stated that he is not a water rights guy, but he thinks the Board has to be aware of what the downside is of including another two Sections in the service area. Mr. Brauer stated that he does not think that it is a commitment to serve, but he thinks that the Board needs to be aware that if it is included in the service area that there isn't any liability or responsibility that goes along with that. Mr. Brauer stated that the Chairman and Mr. Martin are correct when they asked where the growth areas are. Mr. Brauer stated that we definitely don't want to cross over any growth boundaries.

Chairman Bertoglio stated that he was thinking that if they are going to update the service area, they need to look at all areas. Chairman Bertoglio stated that he is not sure of where the growth boundaries are at this point.

Chairman Bertoglio stated that he drove out to the Hat Six area recently and there is a lot of development and large houses close together. Chairman Bertoglio stated that it's not going to be very long before they start having water issues. Chairman Bertoglio stated that he isn't sure how far out we go. Mr. Brauer stated that the Hat Six area was one of the considerations for the Claude Creek Tank, which is one of those projects he regrets because that tank has been dormant for many years. Mr. Brauer stated that the purpose of the Claude Creek Tank was that it could ultimately serve the Hat Six area because they don't have abundant ground water out there.

Chairman Bertoglio stated that this will be tabled for discussion at a future meeting and asked Board Member Pacheco to bring it up at the Mayor Meeting next week to see where they would like to go with it.

Chairman Bertoglio asked if a motion was needed for the letter to Thirty-Three Mile District. Mr. Chapin stated that it would be best to have a motion.

Chairman Bertoglio asked for a motion to authorize the Chair to send a response letter regarding the enlargement of Thirty-Three Mile Improvement & Service District stating that at this point the RWS cannot service the property until the RWS service area is expanded.

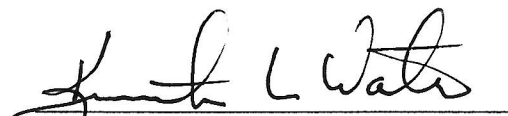
A motion was made by Board Member Aars and seconded by Treasurer Cathey to authorize the Chair to send a response letter regarding the enlargement of Thirty-Three Mile Improvement & Service District stating that at this point the RWS cannot service the property until the RWS service area is expanded. Motion put and carried.

b. There was no Other New Business.

9. In the Chairman's Report, Chairman Bertoglio stated that the next Regular Meeting is scheduled for January 16, 2024, and wished everyone a Merry Christmas and a Happy New Year.

A motion was made by Secretary Waters and seconded by Vice-Chairman North to adjourn the meeting at 12:04 p.m. Motion put and carried.


Chairman


Secretary

City of Casper
Optional 1% and State Shared Sales Tax Receipts
58.38% of Fiscal Year 2024 has lapsed. Cash Basis

State Shared Sales Tax

	Date	Amount	Amount	Actual-Budget	Percent of
	Received	Received	Budgeted		Annual Budget
FY 2024 General Fund	7/7/2023	\$ 1,910,487	\$ 1,797,102	\$ 113,384	8.41%
	8/7/2023	2,011,727	2,169,700	(157,973)	17.26%
	9/8/2023	1,894,331	2,024,296	(129,965)	25.60%
	10/6/2023	2,070,296	1,924,331	145,965	34.71%
	11/6/2023	2,095,559	1,835,725	259,833	43.94%
	12/7/2023	2,023,888	1,972,042	51,846	52.85%
	1/5/2024	1,936,587	1,760,751	175,836	61.37%
		-	2,190,148		
		-	1,572,181		
		-	1,738,032		
		-	1,813,006		
		-	1,922,059		
	Total FY 2024	\$ 13,942,876	\$ 22,719,374	\$ 458,927	
		Optional 1% Tax			
FY 2024 1%17	7/7/2023	\$ 1,598,325	\$ 1,500,213	98,112	8.42%
	8/7/2023	1,691,637	1,809,750	(118,114)	17.32%
	9/8/2023	1,597,794	1,693,911	(96,117)	25.74%
	10/6/2023	1,737,300	1,616,052	121,248	34.89%
	11/6/2023	1,762,695	1,541,991	220,705	44.17%
	12/7/2023	1,698,770	1,644,537	54,233	53.11%
	1/5/2024	1,624,933	1,467,930	157,003	61.67%
		-	1,828,740		
		-	1,317,908		
		-	1,448,940		
		-	1,515,405		
		-	1,604,658		
	Total FY 2024	\$ 11,711,453	\$ 18,990,033	\$ 437,071	
Total	\$ 25,654,329	\$ 41,709,407	\$ 895,998		

City of Casper
Optional 1% and State Shared Sales Tax Receipts
41.70% of Fiscal Year 2024 has lapsed. Accrual Basis

State Shared Sales Tax					
	Date	Amount	Amount	Actual-Budget	Percent of
	Received	Received	Budgeted		Annual Budget
FY 2024 General Fund	9/8/2023	\$ 1,894,331	\$ 2,010,665	\$ (116,333)	8.34%
	10/6/2023	2,070,296	\$ 1,912,971	157,325	17.45%
	11/6/2023	2,095,559	\$ 1,824,366	271,193	26.67%
	12/7/2023	2,023,888	\$ 1,958,410	65,478	35.58%
	1/5/2024	1,936,587	\$ 1,749,392	187,195	44.11%
		-	\$ 2,176,516		
		-	\$ 1,563,093		
		-	\$ 1,726,672		
		-	\$ 1,801,646		
		-	\$ 1,910,699		
		-	\$ 1,931,147		
		-	\$ 2,151,525		
	Total FY 2024		\$ 10,020,662	\$ 22,719,374	\$ 564,859
Optional 1% Tax					
FY 2024 1%17	9/8/2023	\$ 1,597,794	\$ 1,682,517	(84,723)	8.41%
	10/6/2023	1,737,300	\$ 1,604,658	132,642	17.56%
	11/6/2023	1,762,695	\$ 1,532,496	230,200	26.84%
	12/7/2023	1,698,770	\$ 1,633,143	65,627	35.79%
	1/5/2024	1,624,933	\$ 1,458,435	166,498	44.35%
		-	\$ 1,817,346		
		-	\$ 1,308,413		
		-	\$ 1,439,445		
		-	\$ 1,505,910		
		-	\$ 1,593,264		
		-	\$ 1,612,254		
		-	\$ 1,802,154		
	Total FY 2024		\$ 8,421,492	\$ 18,990,033	\$ 510,244
Total		\$ 18,442,154	\$ 41,709,407	\$ 1,075,103	

General	FY24	FY23	FY22	FY21	total by month	avg by mor
Jul	1,894,331.48	2,056,269.31	1,789,476.00	1,552,023.24	5,397,768.55	8.85%
Aug	2,070,296.43	1,970,108.35	1,637,802.40	1,526,063.76	5,133,974.51	8.42%
Sep		1,938,460.67	1,554,971.21	1,404,295.19	4,897,727.07	8.03%
Oct		1,934,519.81	1,796,649.22	1,528,447.12	5,259,616.15	8.62%
Nov		1,724,566.90	1,606,753.67	1,363,332.70	4,694,653.27	7.70%
Dec		2,236,781.13	1,789,181.55	1,818,529.88	5,844,492.56	9.58%
Jan		1,670,898.11	1,465,995.77	1,057,751.13	4,194,645.01	6.88%
Feb		1,585,254.89	1,540,112.07	1,510,931.24	4,636,298.20	7.60%
Mar		1,730,921.46	1,609,952.00	1,495,014.22	4,835,887.68	7.93%
Apr		1,840,443.16	1,742,643.54	1,544,022.55	5,127,109.25	8.41%
May		1,910,486.92	1,647,472.97	1,628,013.41	5,185,973.30	8.50%
Jun		2,011,726.91	2,073,763.42	1,690,206.00	5,775,696.33	9.47%
Total		22,610,437.62	20,254,773.82	18,118,630.44	60,983,841.88	100.00%
Optional						
Jul	1,597,793.77	1,725,548.94	1,497,142.95	1,299,469.77	4,522,161.66	8.86%
Aug	1,737,299.78	1,655,048.85	1,373,364.25	1,282,918.18	4,311,331.28	8.45%
Sep		1,629,011.45	1,304,001.09	1,184,279.03	4,117,291.57	8.07%
Oct		1,616,347.50	1,497,314.41	1,272,485.55	4,386,147.46	8.60%
Nov		1,442,837.77	1,340,132.60	1,136,779.25	3,919,749.62	7.68%
Dec		1,869,735.46	1,495,254.46	1,517,478.96	4,882,468.88	9.57%
Jan		1,397,789.93	1,224,755.77	892,575.27	3,515,120.97	6.89%
Feb		1,328,934.97	1,285,561.34	1,254,150.52	3,868,646.83	7.58%
Mar		1,450,948.12	1,347,665.88	1,245,170.02	4,043,784.02	7.93%
Apr		1,542,070.72	1,454,032.08	1,284,797.59	4,280,900.39	8.39%
May		1,598,324.73	1,379,329.16	1,355,910.66	4,333,564.55	8.49%
Jun		1,691,636.58	1,734,316.99	1,414,697.57	4,840,651.14	9.49%
		18,948,235.02	16,932,870.98	15,140,712.37	51,021,818.37	100.00%

History	FY20	FY19
	1,617,580.68	1,355,125.87
	1,752,562.82	1,699,737.99
	1,710,939.65	1,514,507.01
	1,547,459.00	1,223,633.59
	2,033,498.33	1,974,174.94
	1,595,654.76	1,723,180.45
	1,571,086.80	1,675,406.47
	1,792,697.71	1,874,613.51
	1,297,852.01	1,415,581.93
	1,382,022.09	1,323,235.88
	1,353,343.00	1,609,857.77
	1,264,368.04	1,544,516.10
	<u>18,919,064.89</u>	<u>18,933,571.51</u>
	1,348,644.58	1,155,657.36
	1,464,190.24	1,420,882.98
	1,432,890.29	1,270,238.06
	1,303,045.82	1,034,781.79
	1,696,732.16	1,646,134.42
	1,332,785.50	1,435,793.21
	1,313,264.47	1,394,293.13
	1,495,654.74	1,560,378.62
	1,087,426.22	1,184,801.31
	1,153,605.79	1,106,603.20
	1,129,687.39	1,341,680.61
	1,053,433.11	1,286,374.51
	<u>15,811,360.31</u>	<u>15,837,619.20</u>

These two columns/years are not accrual.

General	FY24	FY23	FY22	FY21	total by month	avg by mor
Jul	1,910,486.92	1,647,472.97	1,628,013.41	1,521,722.44	4,797,208.82	7.91%
Aug	2,011,726.91	2,073,763.42	1,690,206.00	2,025,891.37	5,789,860.79	9.55%
Sep	1,894,331.48	2,056,269.31	1,789,476.00	1,552,023.24	5,397,768.55	8.91%
Oct	2,070,296.43	1,970,108.35	1,637,802.40	1,526,063.76	5,133,974.51	8.47%
Nov		1,938,460.67	1,554,971.21	1,404,295.19	4,897,727.07	8.08%
Dec		1,934,519.81	1,796,649.22	1,528,447.12	5,259,616.15	8.68%
Jan		1,724,566.90	1,606,753.67	1,363,332.70	4,694,653.27	7.75%
Feb		2,236,781.13	1,789,181.55	1,818,529.88	5,844,492.56	9.64%
Mar		1,670,898.11	1,465,995.77	1,057,751.13	4,194,645.01	6.92%
Apr		1,585,254.89	1,540,112.07	1,510,931.24	4,636,298.20	7.65%
May		1,730,921.46	1,609,952.00	1,495,014.22	4,835,887.68	7.98%
Jun		1,840,443.16	1,742,643.54	1,544,022.55	5,127,109.25	8.46%
Total		22,409,460.18	19,851,756.84	18,348,024.84	60,609,241.86	100.00%
Optional						
Jul	1,598,324.73	1,379,329.16	1,355,910.66	1,265,669.64	4,000,909.46	7.90%
Aug	1,691,636.58	1,734,316.99	1,414,697.57	1,677,981.86	4,826,996.42	9.53%
Sep	1,597,793.77	1,725,548.94	1,497,142.95	1,299,469.77	4,522,161.66	8.92%
Oct	1,737,299.78	1,655,048.85	1,373,364.25	1,282,918.18	4,311,331.28	8.51%
Nov		1,629,011.45	1,304,001.09	1,184,279.03	4,117,291.57	8.12%
Dec		1,616,347.50	1,497,314.41	1,272,485.55	4,386,147.46	8.66%
Jan		1,442,837.77	1,340,132.60	1,136,779.25	3,919,749.62	7.73%
Feb		1,869,735.46	1,495,254.46	1,517,478.96	4,882,468.88	9.63%
Mar		1,397,789.93	1,224,755.77	892,575.27	3,515,120.97	6.94%
Apr		1,328,934.97	1,285,561.34	1,254,150.52	3,868,646.83	7.63%
May		1,450,948.12	1,347,665.88	1,245,170.02	4,043,784.02	7.98%
Jun		1,542,070.72	1,454,032.08	1,284,797.59	4,280,900.39	8.45%
		18,771,919.86	16,589,833.06	15,313,755.64	50,675,508.56	100.00%

History	FY20	FY19
	1,617,580.68	1,355,125.87
	1,752,562.82	1,699,737.99
	1,710,939.65	1,514,507.01
	1,547,459.00	1,223,633.59
	2,033,498.33	1,974,174.94
	1,595,654.76	1,723,180.45
	1,571,086.80	1,675,406.47
	1,792,697.71	1,874,613.51
	1,297,852.01	1,415,581.93
	1,382,022.09	1,323,235.88
	1,353,343.00	1,609,857.77
	1,264,368.04	1,544,516.10
	<u>18,919,064.89</u>	<u>18,933,571.51</u>
	1,348,644.58	1,155,657.36
	1,464,190.24	1,420,882.98
	1,432,890.29	1,270,238.06
	1,303,045.82	1,034,781.79
	1,696,732.16	1,646,134.42
	1,332,785.50	1,435,793.21
	1,313,264.47	1,394,293.13
	1,495,654.74	1,560,378.62
	1,087,426.22	1,184,801.31
	1,153,605.79	1,106,603.20
	1,129,687.39	1,341,680.61
	1,053,433.11	1,286,374.51
	<u>15,811,360.31</u>	<u>15,837,619.20</u>

City of Casper
Optional 1% and State Shared Sales Tax Receipts
100.00% of Fiscal Year 2023 has lapsed

State Shared Sales Tax

	Date Received	Amount Received	Amount Budgeted	Actual-Budget	Percent of Annual Budget
FY 2023 General Fund	7/7/2022	\$ 1,647,473	\$ 1,613,855	\$ 33,618	8.07%
	8/4/2022	2,073,763	1,948,460	125,304	18.24%
	9/8/2022	2,056,269	1,817,882	238,387	28.32%
	10/6/2022	1,970,108	1,728,110	241,998	37.97%
	11/8/2022	1,938,461	1,648,540	289,921	47.47%
	12/6/2022	1,934,520	1,770,956	163,564	56.96%
	1/9/2023	1,724,567	1,581,211	143,356	65.41%
	2/6/2023	2,236,781	1,966,822	269,959	76.37%
	3/6/2023	1,670,898	1,411,868	259,030	84.56%
	4/10/2023	1,585,255	1,560,808	24,447	92.33%
	5/5/2023	1,730,921	1,628,137	102,784	100.82%
	6/5/2023	1,840,443	1,726,070	114,373	109.84%
	Total FY 2023	\$ 22,409,460	\$ 20,402,721	\$ 2,006,739	
		Optional 1% Tax			
FY 2023 1%16--1%17 as of 3/1/23	7/7/2022	\$ 1,379,329	\$ 1,333,231	46,098	8.17%
	8/4/2022	1,734,317	1,608,315	126,002	18.45%
	9/8/2022	1,725,549	1,505,370	220,179	28.67%
	10/6/2022	1,655,049	1,436,177	218,872	38.48%
	11/8/2022	1,629,011	1,370,359	258,652	48.13%
	12/6/2022	1,616,348	1,461,491	154,856	57.71%
	1/9/2023	1,442,838	1,304,541	138,296	66.26%
	2/6/2023	1,869,735	1,625,192	244,544	77.34%
	3/6/2023	1,397,790	1,171,218	226,572	85.62%
	4/10/2023	1,328,935	1,287,665	41,270	93.50%
	5/5/2023	1,450,948	1,346,732	104,216	102.09%
	6/5/2023	1,542,071	1,426,051	116,020	111.23%
	Total FY 2023	\$ 18,771,920	\$ 16,876,343	\$ 1,895,577	
Total	\$ 41,181,380	\$ 37,279,064	\$ 3,902,316		

City of Casper
Optional 1% and State Shared Sales Tax Receipts
100% of Fiscal Year 2022 has Lapsed

State Shared Sales Tax					
	Date	Amount	Amount	Actual-Budget	Percent of
	Received	Received	Budgeted		Annual Budget
FY 2022 General Fund	7/7/2021	\$ 1,628,013	\$ 1,522,426	\$ 105,588	8.46%
	8/5/2021	1,690,206	1,838,074	(147,868)	17.24%
	9/7/2021	1,789,476	1,714,894	74,582	26.54%
	10/7/2021	1,637,802	1,630,208	7,594	35.05%
	11/5/2021	1,554,971	1,555,145	(174)	43.13%
	12/6/2021	1,796,649	1,670,626	126,023	52.46%
	1/7/2022	1,606,754	1,491,631	115,123	60.81%
	2/4/2022	1,789,182	1,855,396	(66,215)	70.11%
	3/7/2022	1,465,996	1,331,882	134,114	77.72%
	4/6/2022	1,540,112	1,472,384	67,728	85.72%
	5/5/2022	1,609,952	1,526,790	83,162	94.09%
	6/6/2022	1,742,644	1,628,283	114,360	103.14%
	Total FY 2022		\$ 19,851,757	\$ 19,246,848	\$ 614,017
Optional 1% Tax					
FY 2022 1%16	7/7/2021	\$ 1,355,911	\$ 1,269,744	86,167	8.44%
	8/5/2021	1,414,698	1,531,729	(117,032)	17.24%
	9/7/2021	1,497,143	1,433,686	63,457	26.55%
	10/7/2021	1,373,364	1,367,787	5,577	35.10%
	11/5/2021	1,304,001	1,305,104	(1,103)	43.21%
	12/6/2021	1,497,314	1,391,897	105,418	52.53%
	1/7/2022	1,340,133	1,242,420	97,712	60.86%
	2/4/2022	1,495,254	1,547,802	(52,547)	70.17%
	3/7/2022	1,224,756	1,115,446	109,310	77.79%
	4/6/2022	1,285,561	1,226,348	59,214	85.79%
	5/5/2022	1,347,666	1,282,602	65,064	94.17%
6/6/2022	1,454,032	1,358,144	95,888	103.22%	
Total FY 2022		\$ 16,589,833	\$ 16,072,708	\$ 517,125	
Total		\$ 36,441,590	\$ 35,319,556	\$ 1,131,142	

City of Casper
Optional 1% and State Shared Sales Tax Receipts
100% of Fiscal Year 2021 has Lapsed

State Shared Sales Tax

	Date Received	Amount Received	Amount Budgeted	Actual-Budget	Percent of Annual Budget	
FY 2021 General Fund	7/6/2020	\$ 1,521,722	\$ 1,262,460	\$ 259,263	10.04%	
	8/10/2020	2,025,891	1,262,460	763,431	23.42%	
	9/9/2020	1,552,023	1,262,460	289,563	33.66%	
	10/6/2020	1,526,064	1,262,460	263,604	43.74%	
	11/5/2020	1,404,295	1,262,460	141,835	53.00%	
	12/4/2020	1,528,447	1,262,460	265,987	63.09%	
	1/7/2021	1,363,333	1,262,460	100,873	72.09%	
	2/4/2021	1,818,530	1,262,460	556,070	84.10%	
	3/5/2021	1,057,751	1,262,460	(204,709)	91.08%	
	4/5/2021	1,510,931	1,262,460	248,471	101.05%	
	5/6/2021	1,495,014	1,262,460	232,554	110.92%	
	6/4/2021	1,544,023	1,262,460	281,563	121.11%	
	Total FY 2021		\$ 18,348,025	\$ 15,149,519	\$ 3,198,506	
	Optional 1% Tax					
FY 2021 1%16	7/6/2020	\$ 1,265,670	\$ 1,033,333	232,336	10.21%	
	8/10/2020	1,677,982	1,033,333	644,649	23.74%	
	9/9/2020	1,299,470	1,033,333	266,136	34.22%	
	10/6/2020	1,282,918	1,033,333	249,585	44.56%	
	11/5/2020	1,184,279	1,033,333	150,946	54.12%	
	12/4/2020	1,272,486	1,033,333	239,152	64.38%	
	1/7/2021	1,136,779	1,033,333	103,446	73.55%	
	2/4/2021	1,517,479	1,033,333	484,146	85.78%	
	3/5/2021	892,575	1,033,333	(140,758)	92.98%	
	4/5/2021	1,254,151	1,033,333	220,817	103.10%	
	5/6/2021	1,245,170	1,033,333	211,837	113.14%	
	6/4/2021	1,284,798	1,033,333	251,464	123.50%	
Total FY 2021		\$ 15,313,756	\$ 12,400,000	\$ 2,913,756		
Total		\$ 33,661,780	\$ 27,549,519	\$ 6,112,261		

City of Casper
Optional 1% and State Shared Sales Tax Receipts
100% of Fiscal Year 2020 has Lapsed

State Shared Sales Tax

	Date Received	Amount Received	Amount Budgeted	Actual-Budget
FY 2020 General Fund	7/5/2019	\$ 1,617,581	\$ 1,556,071	\$ 61,510
	8/7/2019	1,752,563	1,556,071	196,492
	9/6/2019	1,710,940	1,556,071	154,869
	10/8/2019	1,547,459	1,556,071	(8,612)
	11/6/2019	2,033,498	1,556,071	477,427
	12/5/2019	1,595,655	1,556,071	39,584
	1/6/2020	1,571,087	1,556,071	15,016
	2/6/2020	1,792,698	1,556,071	236,627
	3/5/2020	1,297,852	1,556,071	(258,219)
	4/6/2020	1,382,022	1,556,071	(174,049)
	5/6/2020	1,353,343	1,556,071	(202,728)
	6/4/2020	1,264,368	1,556,071	(291,703)
	Total FY 2020	\$ 18,919,065	\$ 18,672,852	\$ 246,213
FY 2020 1%16			Optional 1% Tax	
	7/5/2019	\$ 1,348,645	\$ 1,379,092	(30,447)
	8/7/2019	1,464,190	1,379,092	85,098
	9/6/2019	1,432,890	1,379,092	53,799
	10/8/2019	1,303,046	1,379,092	(76,046)
	11/6/2019	1,696,732	1,379,092	317,640
	12/5/2019	1,332,786	1,379,092	(46,306)
	1/6/2020	1,313,264	1,379,092	(65,827)
	2/6/2020	1,495,655	1,379,092	116,563
	3/5/2020	1,087,426	1,379,092	(291,666)
	4/6/2020	1,153,606	1,379,092	(225,486)
	5/6/2020	1,129,687	1,379,092	(249,404)
	6/4/2020	1,053,433	1,379,092	(325,659)
Total FY 2020	\$ 15,811,360	\$ 16,549,101	\$ (737,741)	
Total	\$ 34,730,425	\$ 35,221,953	\$ (491,528)	

**Percent of Annual
Budget**

8.66%
18.05%
27.21%
35.50%
46.39%
54.93%
63.35%
72.95%
79.90%
87.30%
94.55%
101.32%

8.15%
17.00%
25.66%
33.53%
43.78%
51.84%
59.77%
68.81%
75.38%
82.35%
89.18%
95.54%

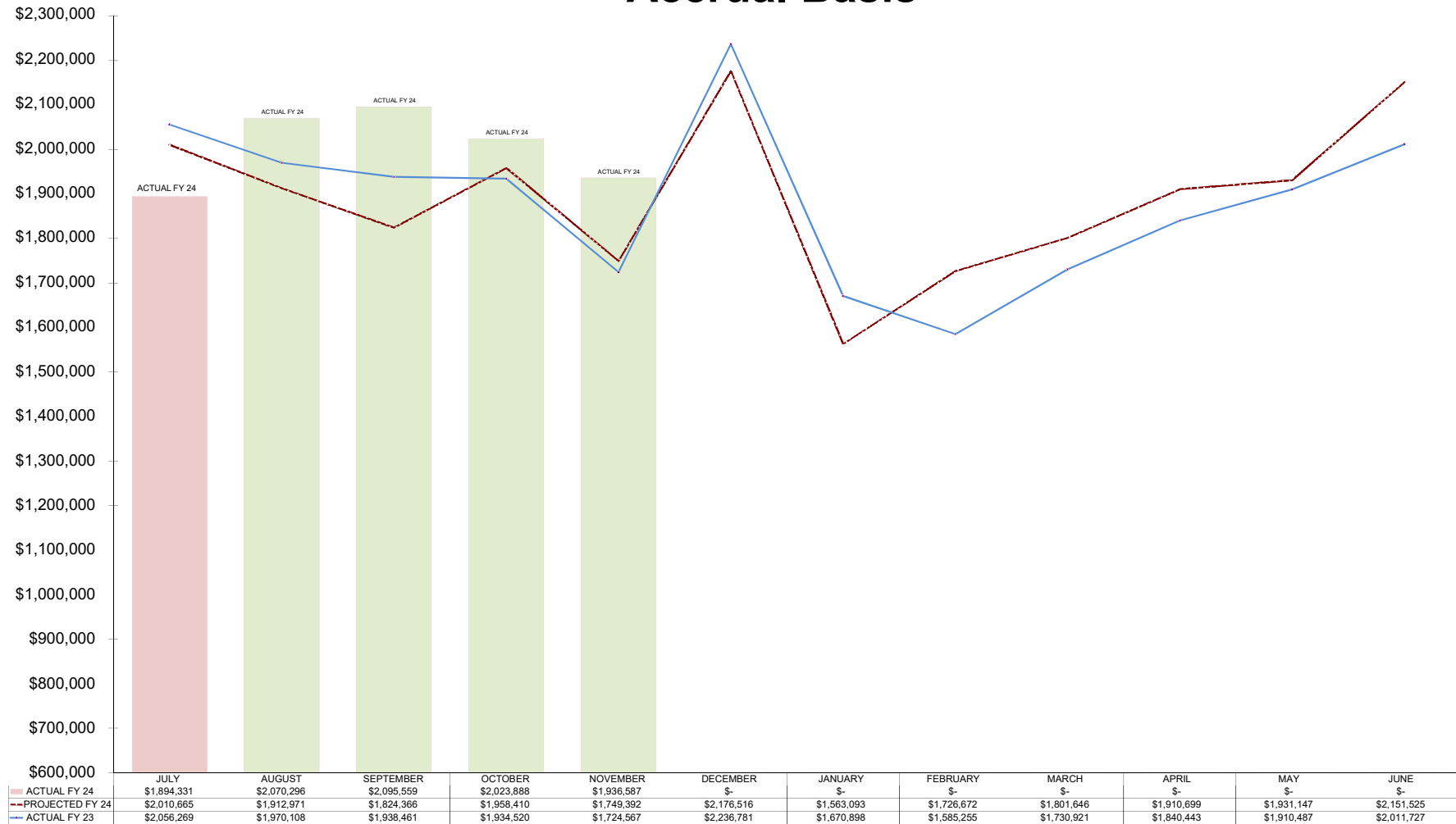
City of Casper
Optional 1% and State Shared Sales Tax Receipts
100% of Fiscal Year 2019 has Lapsed

State Shared Sales Tax

	Date Received	Amount Received	Amount Budgeted	Actual-Budget	Percent of Annual Budget
FY 2019 General Fund	7/11/2018	\$ 1,355,126	\$ 1,413,319	\$ (58,193)	7.99%
	8/10/2018	1,699,738	1,413,319	286,419	18.01%
	9/7/2018	1,514,507	1,413,319	101,188	26.94%
	10/4/2018	1,223,634	1,413,319	(189,685)	34.16%
	11/5/2018	1,974,175	1,413,319	560,856	45.80%
	12/6/2018	1,723,180	1,413,319	309,862	55.96%
	1/7/2019	1,675,406	1,413,319	262,088	65.84%
	2/6/2019	1,874,614	1,413,319	461,295	76.89%
	3/6/2019	1,415,582	1,413,319	2,263	85.24%
	4/4/2019	1,323,236	1,413,319	(90,083)	93.04%
	5/6/2019	1,609,858	1,413,319	196,539	102.53%
6/6/2019	1,544,516	1,413,319	131,197	111.64%	
Total FY 2019		\$ 18,933,572	\$ 16,959,827	\$ 1,973,744	
FY 2019 1%15	Optional One Cent 15% Tax				
	7/11/2018	\$ 1,155,657	\$ 1,185,430	(29,773)	11.98%
	8/10/2018	1,420,883	1,015,060	405,823	26.70%
	9/7/2018	1,270,238	1,334,193	(63,955)	39.87%
	10/4/2018	1,034,782	1,183,169	(148,387)	50.59%
	11/5/2018	1,646,134	1,212,564	433,570	67.65%
	12/6/2018	1,435,793	1,210,613	225,180	82.54%
	1/7/2019	1,394,293	1,102,712	291,581	96.99%
	2/6/2019	1,560,379	1,404,830	155,549	113.16%
Total FY 2019		\$ 10,918,160	\$ 9,648,571	\$ 1,269,589	
FY 2019 1%16	Optional One Cent 16% Tax				
	3/6/2019	1,184,801	1,184,486	315	24.75%
	4/4/2019	1,106,603	1,132,982	(26,379)	47.86%
	5/6/2019	1,341,681	1,124,017	217,663	75.89%
	6/6/2019	1,286,375	1,345,943	(59,569)	102.76%
Total FY 2019		\$ 4,919,460	\$ 4,787,429	\$ 132,031	
Total		\$ 34,771,191	\$ 31,395,827	\$ 3,375,364	
		\$ 15,837,619.20			

\$ 14,436,000

Sales Tax FY 2024 Versus Projection and Prior Year Accrual Basis



	ACTUAL FY 23	PROJECTED FY 24	ACTUAL FY 24
YTD TOTAL	\$ 9,623,925	\$ 9,455,803	\$ 10,020,662
YTD VARIANCE			\$ 564,859
		% Difference	In Dollars
CHANGE FROM FY24 PROJECTED TO FY24 ACTUAL-SAME MONTH		10.70%	\$187,195
CHANGE FROM FY24 PROJECTED TO FY24 ACTUAL-YEAR TO DATE		5.97%	\$564,859
CHANGE FROM FY23 ACTUAL TO FY24 ACTUAL-SAME MONTH		12.29%	\$212,020
CHANGE FROM FY23 ACTUAL TO FY24 ACTUAL-YEAR TO DATE		4.12%	\$396,737